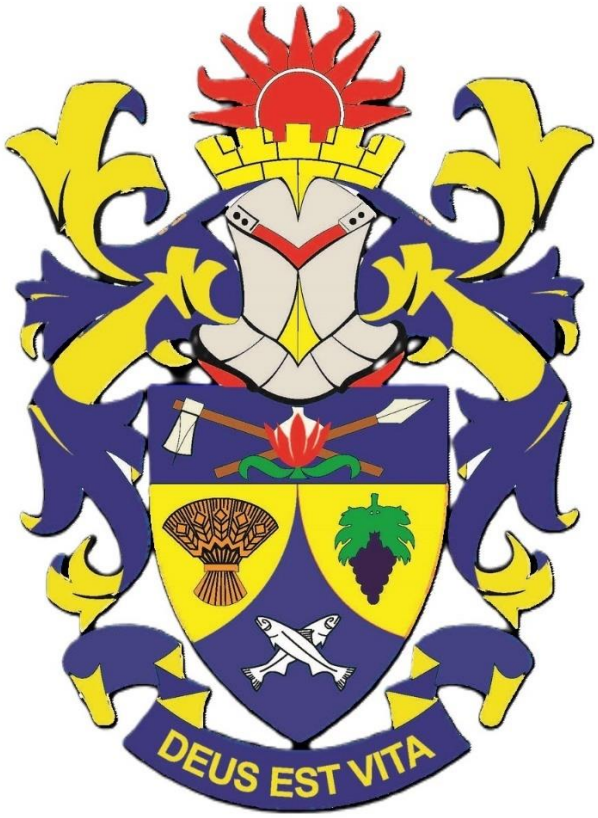


SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR SEPTEMBER 2026

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1. Legislation

In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: "The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor." Paragraph 6(5) further states that: "The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act."

2. Month's occurrence

The SCM Unit is currently under tremendous constraint due to one staff member making all the orders for the Municipality. Currently we have moved Kirwan Klaase to assist with the orders. We are using a student to assist with the asset verification, which is being renumerated from the Westcoast College.

With all legislation that keeps on being imposed on the SCM unit, we will have to develop a new SCM structure with segregation of duties.

3. Statistical information

1. Demand Management

The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement plan was distributed to all departments, and they needed to submit their specifications early as indicated in the procurement plan. Each Department will report on their own procurement dates and processes monthly and at the end of each quarter the Finance Department will report overall on all departments.

2. Financial services procurement

Actual spending for the month ending September 2026 is as follows:

Concerns on the procurement plan: -

- Some departments postponed specification dates.
- Tenders came in, which exceeded the budget (In some cases double the available budget)
- Evaluation reports do take too long at various departments.
- During the budget process the departments cannot start with a procurement process until the budget is approved – due to the fact that some projects are removed, or funding is shifted to other projects.
- The procurement plan dates are not met as indicated by Departments.

3. Bids / Formal written quotations awarded.

All Bids and formal **written quotations awarded** are published on the Bergrivier website.

The following formal quotations are reported for September 2026.

Attached as Annexure “A” and the tender register as Annexure “B.”

Report on less than three offers received.

4. Acquisition Management

The system of acquisition management must ensure the following:

That goods and services are procured in accordance with authorized processes only.

That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)

That the threshold values for different procurement processes are complied with.

That any Treasury guidelines on acquisition management are considered.

The following valuation reports were received from the user departments: -

REGISTER FOR THE MONTORING OF SERVICE PROVIDERS FOR JULY 2026

DATE	NAME OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	INVOICE NR
15/07/2026	PISON HAWILA CONSTRUCTION	R9 890,00	MAAA1063642		2	TECHNICAL	I000044 24A(1)
15/07/2026	TMT SERVICES	R142 150,36	MAAA0363717		3	COMMUNITY	SI04276
15/07/2026	TMT SERVICES	R6 103,54	MAAA0363717		3	COMMUNITY	SI04275
29/07/2026	AVALON WORKS TA AR24	R1 870,00	MAAA0087896		3	TECHNICAL	INV0033860
29/07/2026	NEIL LYNERS	R835 892,93	MAAA0006078		3	PMU	6588
29/07/2026	WEC CONSULT	R889 368,95	MAAA0006904		3	PMU	26127-135
29/07/2026	TUBOSEAL SERVICES	R275 907,85	MAAA0108308		3	PMU	INV-1004159
29/07/2026	ZEEVAS CLEANING	R50 219,04	MAAA0474661		3	TECHNICAL	INV-604
31/07/2026	ASLA CONSTRUCSTION	R3 680 332,36	MAAA0029054		3	PMU	IN06620
31/07/2026	CK RUMBOLL AND PARTNERS	R258 870,67	MAAA0217230		3	PMU	G -0485
31/07/2026	TAKE NOTE TRADING	R24 235,36	MAAA0158032		3	FINANCE	B42746
31/07/2026	NRB PIPING SYSTEMS	R12 331,74	MAAA0054848		3	FINANCE	INV75577

Other matters to report: -

Date	Req nr	Amount	Supplier/Service Provider	Comment
01 July 2026				
17/7/2026	BM60166	R 9 100,00	DJz Entertainment	Artists
17/7/2026	BM60168	R 12 900,00	Pebbles	Motivational Speaker, Artists
17/7/2026	BM56440	R 4 584,36	Novus Media	Tender Notice : T8/3/34-2026 MN107/2026 and T8/3/35-2026 MN128/2026
17/7/2026	BM56441	R 4 584,36	Novus Media	MK138/2026 Kennisgewing wat besware teen aanvullende waardasielys aanvra
17/7/2026	BM56442	R 5 249,18	Brand Edge Media Advertising Services	MN138/2026 Notice calling for objection to supplementary valuation roll
17/7/2026	BM18169	R 5 195,61	Novus Media	MK137/2026 Kennisgewing wat besware teen aanvullende waardasielys aanvra
17/7/2026	BM56443	R 7 051,80	Brand Edge Media Advertising Services	Tender Notice : T8/3/34-2026 MN107/2026 and T8/3/35-2026 MN128/2026
21/07/2026	59845	R 10 600,00	Institute of Traffice, Licensing & Metro Police Officers	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- membership fee
21/07/2026	BM56446	R 2 444,99	Novus Media	Tender Notice : T8/3/36-2026 MN143/2026
21/07/2026	BM56445	R 4 533,30	Brand Edge Media Advertising Services	Tender Notice : T8/3/36-2026 MN143/2026
21/07/2026	BM59134	R 10 246,50	Brand Lifesavers	Corporate branding and artwork
22/07/2026	18257	R 2 444,99	Novus Media	Tender Notice: T8/3/36-2026 (MN143-2026)
22/07/2026	18264	R 24 150,00	LAN Workgroup Solutions	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Telementary IT systems and communication
22/07/2026	18307	R 22 836,70	GW Trautmann	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- one supplier couldn't assist with a quote
22/07/2026	18296	R 2 444,99	Novus Media	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertensie- Eksterne studiebeurs
22/07/2026	18235	R 4 013,50	Piketberg Drukkers	Reelings boeke
22/07/2026	BM58966	R 15 400,00	Advanced Computer Solutions	Lisensies
23/07/2026	18334	R 7 000,00	PQ Diensstasie (PTY) LTD	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- refunds
27/07/2026	18419	R 4 584,36	Novus Media	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertensie- MK156/2026 Aansoek om onderverdeling
27/07/2026	18418	R 2 444,99	Novus Media	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertensie- Tender notice: T8/3/37-2026 (MN144/2026)
28/07/2026	18445	R 7 439,35	Media24	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertisement
28/07/2026	18244	R 4 533,30	Brand Edge Media Advertising Services	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertisement
28/07/2026	18422	R 4 533,30	Brand Edge Media Advertising Services	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertisement
29/07/2026	18447	R 2 864,47	Brand Edge Media Advertising Services	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Advertisement
29/07/2026	18478	R 2 684,28	Laaiplek Superspar	Couldn't obtain 3 quotations- two suppliers could not assist.
29/07/2026	18454	R 42 665,00	Torque Technical Projects	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- training events
30/07/2026	18515	R 5 300,00	IERM	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- membership fee
31/07/2026	18507	R 17 092,85	Laaiplek Superspar	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- one supplier couldn't assist with a quote
31/07/2026	18352	R 67 313,81	IMQS	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- subscriptions / licenses
31/07/2026	18491	R 132 756,00	LAN Workgroup Solutions	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Telementary IT systems and communication

5. Section 32 Appointments

There were no section 32 appointments.

6. Section 33 Contracts

The contract under consideration may have a future budgetary implication.

There were no new applications for September 2026.

7. Awards to close family members of persons in the service of the state

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R 2,000.00 should be disclosed in the notes to Annual Financial Statements.

Number	Name	Credit number	Relationship	Name	ID number	Government Department	Occupation	Town	Payments Made YTD 2025/2026
2026/2027									
1	Prinro Building	MAAA0023725	Spouse	Mrs. Esau	8608010195081	WCED	Teacher	Western Cape	R 2 957,05

4. Monthly report on deviation and minor breaches

The Municipal Supply Chain Management Regulations – Gazette 27636 0f 30 May 2005, states in Section 36 "

1) *A supply chain management policy may allow the accounting officer-*
   a) *To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-*
      i. *In an emergency*
      ii. *If such goods or services are produced or available from a single provider only.*
      iii. *For the acquisition of special works of art or historical objects where specifications are difficult to compile.*
      iv. *acquisition of animals for zoos; or*
      v. *in any other exceptional case where it is impractical or impossible to follow the official procurement process; and*
   (b) *To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature. There are no minor breaches to report for the month of May 2026. –*

2) *The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note the annual financial statements.*

3) *The SCM unit is monitoring the mayoral fund because this fund is a balance sheet vote.*

5. For the month of September 2026 there was no deviation to report on.

6. Purchases above R100 000 – the following to report on for the month of September 2026.

7. Virements recorded for September 2026.

During the compilation of this report there were no virements for September 2026.

8. Disposal

The system of disposal management must ensure the following: -

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- The asset disposal committee was established, and part of the Committee are the following members:

  - Hendri van Niekerk.
  - Urlston van Wyk.
  - Terry-Anne Wessels; and

- Cavin Cornelissen.

No matters to report on.

9. Progress report Asset verification end September 2026

New planning is done for the 2026/2027 financial year for asset verification Attached as Annexure C.

Additional reports as placed on the Bergrivier Municipal website is the Service Level Agreement register – Annexure A.1. and the Contract register as Annexure A.2.

10. Service level agreements.

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible for ensuring that all signed Service Level Agreements are on the Collaborator/Phoenix Vesta system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2026_2027

Name	Description	Effective Date	Termination Date	Status	Contract Type	Process
Mubesko	Provision of technical support for asset management for a period of three (3) years	1-7-2026	2029-06-30	Active	Maintenance Agreement/ Onderhoudskontrak	n/a
Contour	Supply, installation, and management of an STS compliant prepayment electricity vending system for the period of 01 August 2025 to 30 June 2028	2026/09/01	2029-06-30	Active	Maintenance Agreement/ Onderhoudskontrak	n/a
NEDBANK	Banking Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
Siyanda Business Solutions	Accounting Services	2025-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
Silverstream	Short term insurance tender for a period of 3 years	2025-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a

11. Insurance claims

As per Annexure “D” the following insurance claims to report on for the month of September 2026 with pictures are attached.

12. Bid committee system.

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee considering Section 117 of the MFMA.

NO BAC meeting was held.

13. Appeals / objections by aggrieved.

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification?

One case was lodged on objections for August 2026 and referred to an external Attorney to deal with the objection.

14. Legislative compliance

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2022; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

The Expenditure and Supply Chain Management unit hereby confirms that all statutory payments are made within 30 days. The Eskom and water board accounts are paid up to date.

15. SDBIP and other reportable matters

Reports are submitted to the CFO monthly.

The SCM unit is under strain due to other compliance matters implemented without additional resources, for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan, changes on the PPPFA and MFMA regulations. Contract management is being neglected due to resource constraints.

The performance evaluations for all the staff have been completed in the Payroll, Expenditure, Asset, Logistic and Supply Chain Management sub-sections, and the new performance plans created and approved.

16. Irregular expenditure

There were no new cases for irregular, fruitless, wasteful, or unauthorized expenditure to report on for September 2026.

REGISTER FOR IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE

ACCUMULATIVE REGISTER FROM 2023/2024 TO 2024/2025 and 2025/2026 and 2026/2027

Transaction details				Person Liable (Official or Political Office Bearer)	Approved or recovered	Status	
Date of	No	Amount	Description of Incident			IRREXP	Section 32 Comm
2026/2027 financial year							
b/f		312 029,00	Legal cost Contour	Finance dept		x	
b/f		44 135,00	fraud 3rd party	Hr		x	
b/f		256 579,38	Medical Aid	Hr/Finance		x	
11/8/2026		9 775,00	Fruitless recover new years event	Mayor office	-9 775,00	x	
01/9/2026		3 960,00	Fruitless recover transport	Mayor office	-3 960,00	x	
		626 478,38			-13 735,00		

17. Progress report on the implementation of municipal stores

The progress report is attached as Annexure “F.”

18. Recommendations

1. That the Executive Mayor take note of the September 2026 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Local Government: Municipal Systems Act. (Act no 32 of 2000)

ANNEXURE A – Formal written quotations

ANNEXURE A.1 – SLA register and ANNEXURE A.2. – Contract register

ANNEXURE B – Tender register

ANNEXURE C – Asset Verification

ANNEXURE D – Insurance register

ANNEXURE F – Stores