BERGRIVIER

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

Ons dien met trots!
We serve with pride!
Sisebenza Ngokuzingca!

ABOVE R2000 - R30 000

RFQ NUMBER:	**RFQ 29/2026**		
DESCRIPTION OF GOODS/SERVICES:	**SUPPLY & DELIVERY OF TRAFFIC CONES & CONVEX TRAFFIC MIRRORS FOR BERGRIVIER MUNICIPAL STORES**		
ADVERTISEMENT DATE:	**18 NOVEMBER 2026**		
CLOSING DATE:	**23 NOVEMBER 2026**	**CLOSING TIME:**	**12H00**
DELIVERY DATE:	**STRICTLY 5-10 WORKING DAYS AFTER OFFICIAL PURCHASE ORDER HAS BEEN ISSUED**		
DELIVERY ADDRESS(ES):	**BERGRIVIER MUNICIPAL STORES (PIKETBERG, PORTERVILLE & VELDDRIF)**		
RFQ SUBMISSIONS:	**RFQ's to be emailed to scm@bergmun.org.za before closing date and time.** ***NB: Please note that no late RFQ'S/Offers will be considered***		
VALIDITY PERIOD:	**30 DAYS FROM THE CLOSING DATE OF THE RFQ**		

SERVICE PROVIDER DETAILS			
NAME OF SERVICE PROVIDER:			
CSD SUPPLIER NUMBER:			
CONTACT PERSON:		**CONTACT DETAILS:**	
PHYSICAL ADDRESS:		**POSTAL ADDRESS:**	
E-MAIL ADDRESS:			
DATE:			

SIGNATURE OF SERVICE PROVIDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	
TOTAL AMOUNT OF RFQ VAT INCLUSIVE:	

ENQUIRIES MAY BE DIRECTED TO:	**CONTACT PERSON**	**TEL. NUMBER**	**EMAIL ADDRESS**
1. SPECIFICATION ENQUIRIES	**Ms. Casey-Lee Smit**	**022 913 6084**	**scm@bergmun.org.za**
NOTE: Only an official Purchase Order will be deemed a legal contract with Council			

By submitting an offer as well as participating in SCM processes, I hereby guarantee that I provide my information voluntarily, for the purposes of participating in this procurement process, and that I understand that this information is processed, stored and even shared with third parties, if and when required, including for assessment, verification and audit purposes, and hereby give my consent thereto.

MBD 4 – DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

MSCM Regulations: "in the service of the state" means to be –

a. a member of –
i. any municipal council;
ii. any provincial legislature; or
iii. the National Assembly or the National Council of Provinces;
b. a member of the board of directors of any municipal entity;
c. an official of any municipality or municipal entity;
d. an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
e. an executive member of the accounting authority of any national or provincial public entity; or
f. an employee of Parliament or a provincial legislature.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1.	**Full Name of bidder or his or her representative**	
3.2.	**Identity Number**	
3.3.	**Position occupied in the Company (director, shareholder [2] etc.)**	
3.4.	**Company Registration Number**	
3.5.	**Tax Reference Number**	
3.6.	**VAT Registration Number**	

3.7.	**Are you presently in the service of the state?**	**YES**		**NO**	
3.7.1.	If so, furnish particulars:				
3.8.	**Have you been in the service of the state for the past twelve months?**	**YES**		**NO**	
3.8.1.	If so, furnish particulars:				

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3.9.	**Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?**	**YES**		**NO**	
3.9.1.	If so, furnish particulars:				
3.10.	**Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?**	**YES**		**NO**	
3.10.1.	If so, furnish particulars:				
3.11.	**Are any of the company's directors, managers, principal shareholders or stakeholders in the service of the state?**	**YES**		**NO**	
3.11.1.	If so, furnish particulars:				
3.12.	**Is any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in the service of the state?**	**YES**		**NO**	
3.12.1.	If so, furnish particulars:				
	Name of the spouse/child/parent: …… ID number of the spouse/child/parent……... Relationship to the official …….. Designation of the spouse/child/parent: ……... Employer of the spouse/child/parent : ……...				
3.13.	**Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?**	**YES**		**NO**	
3.13.1.	If so, furnish particulars:				

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3.14.	**Please provide the following information on ALL directors/shareholders/trustees/members below:**		
Full Name and Surname	**Identity Number**	**Personal Income Tax Number**	**Provide State[3] Employee Number**

NB:

a) **PLEASE ATTACH CERTIFIED COPY(IES) OF ID DOCUMENT(S)**

b) **PLEASE PROVIDE PERSONAL INCOME TAX NUMBERS FOR ALL DIRECTORS / SHAREHOLDERS / TRUSTEES / MEMBERS, ETC.**

4. DECLARATION

I, the undersigned (name) _____,
certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against me should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			

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MBD6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 – PURCHASES/SERVICES 80/20 PREFERENCE POINT SYSTEM

NB:
Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the Preferential Procurement Regulations, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000

1.2 Preference points for this bid shall be awarded for:

(a) Price; and
(b) Specific participation goals (B-BBEE Status Level Contribution and Locality)

1.2.1 The points for this bid are allocated as follows:

POINTS WILL BE ALLOCATED AS FOLLOWS below R50 000 000	
	POINTS
PRICE	80
SPECIFIC PARTICIPATION GOALS (LOCALITY OF SUPPLIER)	
Bergrivier Jurisdiction	10
West Coast jurisdiction	5
Western Cape Province	3
South Africa	2
BBBEE SCORE CARD	
B-BBEE Points	10
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.3. Failure on the part of a bidder to fill in and/or to sign this form may be interpreted to mean that preference points are not claimed.

FORMULAE FOR PROCUREMENT OF *GOODS AND SERVICES*

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

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2 POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	10
2	8
3	6
4	4
5	2
6	2
7	2
8	2
Non-compliant contributor	0

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SPECIFICATIONS:
SUPPLY AND DELIVERY OF TRAFFIC CONES & CONVEX TRAFFIC MIRRORS FOR BERGRIVIER MUNICIPAL STORES

INTRODUCTION: These specifications represent the requirements of the Bergrivier Municipality for **the Supply & Delivery of Traffic Cones & Convex Traffic Mirrors for Bergrivier Municipal Stores** at the following address(es):

Piketberg Municipal Store **5 Reyger Street, Industrial Area** **Piketberg** **7320** **Coordinates** **32°54'39.40"S** **18°46'8.32"E** **Ms. Aneschke Vraagom** **vraagoma@bergmun.org.za** **Contact Details – 022 913 6139**	**Porterville Municipal Store** **Park Street** **Porterville** **6810** **Coordinates** **33° 0'57.75"S** **18°59'44.13"E** **Ms. Geraldine Sofat** **SofatG@bergmun.org.za** **Contact Details – 022 931 8479**	**Velddrif Municipal Store** **19 Kerklaan** **Velddrif** **7365** **Coordinates** **32°46'47.72"S** **18°10'7.37"E** **Mr. Alfonso de Klerk** **storevd@bergmun.org.za** **Contact Details – 022 783 8321**

TECHNICAL SPECIFICATIONS:

Item No.	Item Description	Total Quantity	Piketberg Mun Store	Porterville Mun Store	Velddrif Mun Store
1	CONVEX TRAFFIC MIRROR - 800MM WITH SUN VISOR	4	1	2	1
2	TRAFFIC CONE SOFT REFLECTIVE 750MM ORANGE	25	20		5
3	TRAFFIC CONE SOFT REFLECTIVE 450MM ORANGE	70	20		50

Traffic Cone Soft Reflective 450mm Orange



Specifications

- Height: 450mm.
- Base width: Minimum 280mm.
- Weight: Minimum 1.1 kg.
- Supplied complete with high-intensity reflective sleeve(s) (C/W Reflective).
- Manufactured from durable, impact-resistant PVC material.
- High-visibility orange finish for optimum daytime visibility.
- Reflective sleeve(s) to provide enhanced visibility during night-time and low-light conditions.
- UV-stabilised and weather-resistant for extended outdoor use.
- Suitable for traffic control, roadworks, construction sites, parking areas, and pedestrian management applications.
- Lightweight and stackable for convenient storage and transportation.
- Resistant to cracking, fading, and deformation under normal operating conditions.

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- Stable base design to minimise movement and overturning during use.
- Must comply with applicable road safety and traffic management standards.

Traffic Cone Soft Reflective 750mm Orange



Specifications

- Height: 750mm.
- Base width: Minimum 400mm.
- Weight: Minimum 4.5 kg.
- Supplied complete with high-intensity reflective sleeve(s) (C/W Reflective).
- Manufactured from durable, impact-resistant PVC material.
- High-visibility fluorescent orange finish for optimum daytime visibility.
- Reflective sleeve(s) to provide enhanced visibility during night-time and low-light conditions.
- UV-stabilised and weather-resistant for prolonged outdoor use.
- Suitable for traffic control, roadworks, construction sites, municipal operations, parking areas, and pedestrian management applications.
- Heavy-duty construction to withstand frequent handling and harsh environmental conditions.
- Stable base design to minimise movement and overturning in high-traffic and windy environments.
- Stackable for efficient storage and transportation.
- Resistant to cracking, fading, and deformation under normal operating conditions.
- Must comply with applicable road safety and traffic management standards.

Convex Mirror (Outdoor) 800mm - Orange

Specifications

- The Convex Mirror 800mm is a durable indoor and outdoor mirror designed to improve visibility and safety in various environments. The curved design allows for a wider field of view compared to a flat mirror, making it ideal for areas with blind spots.
- Manufactured from high-strength flexible polycarbonate with an orange weatherproof backing, this mirror is impact-resistant, UV-protected, and suitable for long-lasting use. The convex mirror provides enhanced visibility around blind corners, improving safety for both vehicles and pedestrians.
- 130-degree viewing angle for maximum coverage.
- High-strength flexible polycarbonate construction.
- Dayglow orange with UV protection for long-lasting durability.
- Adjustable viewing angle with galvanised steel fitment brackets.
- Suitable for both indoor and outdoor use.
- Highly resistant to scratches and impact.
- UV resistant.
- Eyelid to protect against weather.
- **Brackets:**
  - Includes brackets for pole mounting (optional wall mounting bracket(s) available).
  - Wall Mount Bracket for Convex Mirror 800mm diameter.
  - Easy to use in conjunction with the standard post or pole mirror mounting brackets.
  - Strong and Strudy

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STANDARD CONDITIONS & REQUIREMENTS:

- The supplier must submit an official Quotation on their company's letterhead;
- Valid B- BBEE Certificate/ Sworn Affidavit. If no B-BBEE Certificate/Sworn Affidavit are submitted at closing date & time, B-BBEE points will be forfeited with 80/20 evaluation;
- Quotations must be valid for at least 30 days;
- Quotations will be evaluated in terms of the Council's Supply Chain Management Policy, 80/20 Point System. Suppliers must be registered as a prospective supplier on National Treasury's Central Supplier Database (CSD);
- No Goods / Services must be delivered to Bergrivier Municipality before an official purchase order has been issued to the Service Provider.
- Goods/Services must be delivered strictly 5-10 workings days after official purchase order has been issued.
- No part deliveries will be accepted.
- All orders must be delivered in full.
- Deliveries must be accompanied with a delivery note and a tax invoice.
- Council reserves the right to withdraw any request for quotation/ to re-advertise or to reject any quotation or to accept part of it;
- Prices must include VAT;
- Service provider's tax status must be compliant;
- The Municipality will use the address provided on the quotation to calculate locality points;
- Quotations that do not meet the specifications required will not be considered for evaluation;
- RFQ results are available upon request.

I, the undersigned, for and on behalf of the bidder, hereby confirm that I/we understand the information as stated above and that I/we will comply with all of the above.

…….. …….

Name (print) **Signature**

……

Capacity

VAT REGISTERED? Yes/No	VAT Number:
Delivery Period: **Strictly within (5-10) working days from date of official order**	
THE CONDITIONS HAVE BEEN READ AND ACCEPTED	
Name of Company:	Official Stamp:
Authorized Signature:	
Position:	
Print Name:	
Date:	
Tel No:	
E-Mail:	

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