



BERGRIVIER MUNICIPALITY

TENDER 8/3/33-2018 MN180/2018: ACCOUNTING SERVICES FOR THE PERIOD 01 JULY 2019 TO 30 JUNE 2022

TENDERS is hereby invited for accounting services for the preparation of annual budgets for the period 01 July 2019 – 30 June 2022.

Bids, in sealed envelopes, clearly marked "**TENDER NO 8/3/33-2018: ACCOUNTING SERVICES 2019-2022**", must be placed in the tender box at the Municipal Offices, 13 Kerk Street, Piketberg no later than **12:00 on Monday 18 February 2019** when the bids will be opened in public.

Documents and specifications that contain the minimum requirements are available on request at a **non-refundable fee of R750.00** from Ms. Elorese Scholtz at tel. no. (022) 913 6000 or scholtze@bergmun.org.za during office hours. Proof of payment is needed when document is collected. All technical enquiries can be addressed to Ms N. Bothma at Tel No. (022) 913 6000 or e-mail: bothman@bergmun.org.za.

A compulsory site meeting will be held on Wednesday, 30 January 2019 at 11h00 in the Piketberg Library Hall.

Tenders must be valid and binding for ninety (**90**) days after closing date.

Bids will be evaluated using the Council's Supply Chain Management Policy. It is therefore compulsory that the Preference Point Claim form for the Preferential Procurement Regulations is completed in full to make application for preference points. **The Bid price must be VAT inclusive.**

Bidders must be registered as a prospective supplier on National Treasury's Central Supplier Database (CSD). The Tax Clearance Certificate/ Tax Compliance Status (TCS) Pin/ Centralised Suppliers Database (CSD) Registration Number must be submitted together with the bid. Failure to submit a Tax Clearance Certificate/TCS Pin/CSD registration number may result in the invalidation of the bid.

Only bids completed in **black** ink on the original Bid documentation will be accepted. Late, incomplete or Bids submitted by facsimile or email will not be accepted. Proof of submitting a Bid will not be accepted as proof of the Bid having been received. The Municipality is not obliged to accept the lowest or any Bid submitted to it. The Municipality reserves the right to accept any Bid in full or in part.

**MUNICIPAL OFFICES
13 CHURCH STREET
PIKETBERG
7320**

**ADV. HANLIE LINDE
MUNICIPAL MANAGER**

MN180/2018

18 January 2019