



BERGRIVIER MUNISIPALITEIT

TENDER 8/3/27-2023 / MK124-2023: VERSKAF, AFLEWERING EN INSTALLEER VAN NUWE FOTOSTAATEMASJIENE VIR 'N TYDPERK TOT EN MET 30 JUNIE 2026

TENDERS word hiermee aangevra vanaf diensverskaffers vir die verskaf, aflewering en installeer van nuwe fotostaatmasjiene vir 'n tydperk tot en met 30 Junie 2026, soos uiteengesit in die spesifikasies.

Tenders, in verseëelde koeverte en duidelik buite-op gemerk "**Tender 8/3/27-2023 / MK124-2023: Verskaf, aflewering en installeer van nuwe fotostaatmasjiene vir 'n tydperk tot en met Junie 2026**", moet in die tenderbus by die Munisipale Kantore, Kerkstraat 13, Piketberg geplaas word teen nie later as **12:00 op Maandag, 28 Augustus 2023**, waarna tenders in die openbaar oopgemaak sal word. 'n **Bod dokument wat aan enige munisipale amptenaar in sy/haar persoonlike hoedanigheid gerig word, sal nie oorweeg word nie en sal onmiddellik gediskwalifiseer word. Dit is die diensverskaffer se verantwoordelikheid om seker te maak dat 'n Bod dokument deur die koerier maatskappye in die tenderbus geplaas word. Die Munisipaliteit sal nie aanspreeklik gehou word vir enige Bod dokument wat nie deur die koerier maatskappye in die tenderbus geplaas word nie.**

Tenderdokumente kan verkry word by Me. Revedy Hendricks, Bergrivier Munisipaliteit, Kerkstraat 13 in Piketberg, gedurende gewone kantoorure van Maandag tot Vrydag 08h00 – 16h00, teen 'n koste van **R250.00 per stel (BTW ingesluit). Die bedrag moet in die rekening van Bergrivier Munisipaliteit by Nedbank, Piketberg, Lopende Rekening No.: 116 976 1380, Tak 198765 inbetaal word.** Die verwysingsnommer wanneer betaling gedoen word is T 8/3/27-2023 – Maatskappy Naam. Bewys van betaling is nodig wanneer tenderdokumente aangevra of afgehaal word. Alle tegniese navrae kan gerig word aan Mnr. Shane Lesch by tel. no. 022 913 6000 of e-pos: [**leschs@bergmun.org.za**](mailto:leschs@bergmun.org.za).

Tenders moet geldig en bindend wees vir een honderd en twintig (**120**) dae na sluitingsdatum.

Tenders sal geëvalueer word ingevolge die Raad se Voorsieningskanaalbestuursbeleid, 80/20-punte stelsel. Dit is dus verpligtend om die Voorkeurverkyngingsvorm te voltooi om te kwalifiseer vir enige **voorkeerpunte van 80 punte vir prys, 10 punte vir spesifieke deelname doelwitte en 10 punte vir BBBEE. Pryse moet BTW insluit.**

Verskaffers moet geregistreer wees as 'n voornemende verskaffer op Nasionale Tesourie se Sentrale Databasis (SDB). Die Belastinguitklaringsertifikaat / Belasting ooreenstemmende status Pin / Sentrale verskaffersdatabasis (SDB) nommer (MAAA....), moet saam met die tenderdokument ingedien word. Nie-nakoming hiervan sal die uitslag van die tender ongeldig verklaar.

Slegs tenders wat in **swart** inks voltooi is op die oorspronklike dokumentasie sal aanvaar word. Laat, onvolledige of tenders ontvang per faks of e-pos, sal nie aanvaar word nie. Bewys van versending van 'n tender sal nie as bewys van ontvangs van 'n tender gesien word nie. Die Raad is nie verplig om die laagste of enige tender te aanvaar nie. Die Raad behou die reg voor om enige tender of gedeelte daarvan te aanvaar. Indien goeie pryse vir items ontvang word kan Raad die hoeveelhede aanpas om voordeel daaruit te trek.

**MUNISIPALE KANTORE
KERKSTRAAT 13
PIKETBERG
7320**

**ADV. HANLIE LINDE
MUNISIPALE BESTUURDER**

MK122-2023

28 Julie 2023



BERGRIVIER MUNICIPALITY

TENDER 8/3/27-2023 / MN124-2023 SUPPLY, DELIVERY AND INSTALLATION OF NEW PHOTOCOPIER MACHINES FOR A PERIOD ENDING 30 JUNE 2026

TENDERS are hereby invited from service providers for the supply, delivery and installation of new photocopier machines for a period ending 30 June 2026, as set out in the specifications.

Bids, in sealed envelopes, clearly marked "**Tender No 8/3/27-2023 / MN124-2023: Supply, delivery and installation of new photocopier machines for a period ending 30 June 2026**", must be placed in the tender box at the Municipal Offices, 13 Kerk Street, Piketberg no later than **12:00 on Wednesday, 30 August 2023**, when the bids will be opened in public. **Bids addressed to any municipal official in his/her personal capacity will not be considered and will immediately be disqualified. It is the bidder's responsibility to make sure that bids are being placed in the tender box by courier companies. The Municipality will not be held accountable for any bids not being placed in the tender box by courier companies.**

Tender documents can be obtained from Ms. Revedy Hendricks, Bergrivier Municipality, 13 Kerk Street in Piketberg, during normal office hours from Monday to Friday 08h00 – 16h00, at a cost of **R250.00 per set (Vat Inclusive)**. **The amount must be deposited into the account of Bergrivier Municipality at Nedbank, Piketberg, Current Account No.: 116 976 1380, Branch 198765.** The reference number when doing payment is T 8/3/27-2023 – Company Name. Proof of payment is necessary when requesting or collecting tender documents. All technical enquiries can be addressed to Mr. Shane Lesch at tel. no. 022 913 6000 or e-mail: **leschs@bergmun.org.za.**

Tenders must be valid and binding for one hundred and twenty **(120) days** after closing date.

Bids will be evaluated using the Council's Supply Chain Management Policy. It is therefore compulsory that the Preference Point Claim form for the Preferential Procurement Regulations is completed in full to make application for preference points of **80 points for price, 10 points for specific participation goals and 10 points for BBEE.** **The Bid price must be VAT inclusive.**

Bidders must be registered as a prospective supplier on National Treasury's Central Supplier Database (CSD). The Tax Clearance Certificate/ Tax Compliance Status (TCS) Pin/ Centralised Suppliers Database (CSD) Registration Number must be submitted together with the bid. Failure to submit a Tax Clearance Certificate/TCS Pin/CSD registration number may result in the invalidation of the bid.

Only bids completed in **black** ink on the original Bid documentation will be accepted. Late, incomplete or Bids submitted by facsimile or email will not be accepted. Proof of submitting a Bid will not be accepted as proof of the Bid having been received. The Municipality is not obliged to accept the lowest or any Bid submitted to it. The Municipality reserves the right to accept any Bid in full or in part. If prices offered are cost effective Council reserves the right to procure more items to take financial advantage thereof.

**MUNICIPAL OFFICES
13 CHURCH STREET
PIKETBERG
7320**

**ADV. HANLIE LINDE
MUNICIPAL MANAGER**

MN124-2023

28 July 2023