



BERGRIVIER MUNICIPALITY

TENDER 8/3/1-2019 MN1/2019: SHORT TERM INSURANCE PORTFOLIO FOR THE PERIOD 01 JULY 2019 – 30 JUNE 2022

TENDERS are hereby invited from registered service providers for the short-term Insurance portfolio for the period 01 July 2019 – 30 June 2022

Tenders in sealed envelopes clearly marked “**TENDER 8/3/1-2019: SHORT TERM INSURANCE PORTFOLIO FOR THE PERIOD 01 JULY 2019 – 30 JUNE 2022**”, must be deposited in the tender box at the Municipal Offices, 13 Kerk Street, Piketberg before **12:00 on WEDNESDAY, 08 May 2019**, when tenders will be opened in public.

Documents and specifications that contain the minimum requirements are available from Ms. Elorese Scholtz at tel. no. (022)913 6000 during office hours. All technical enquiries must be directed to Mr Israel Saunders at tel. no. 022 913 6000 or via Email: saundersi@bergmun.org.za

Tenders must be valid and binding for sixty **(90) days** after closing date.

Compulsory Bid Briefing session: 17 April 2019 at Bergrivier municipal offices.

Bids will be evaluated using the Council’s Supply Chain Management Policy. It is therefore compulsory that the Preference Point Claim form for the Preferential Procurement Regulations is completed in full to make application for preference points. **The Bid price must be VAT inclusive.**

Bidders must be registered as a prospective supplier on National Treasury’s Central Supplier Database (CSD). The Tax Clearance Certificate/ Tax Compliance Status (TCS) Pin/ Centralised Suppliers Database (CSD) Registration Number must be submitted together with the bid. Failure to submit a Tax Clearance Certificate/TCS Pin/CSD registration number may result in the invalidation of the bid.

Only bids completed in **black** ink on the original Bid documentation will be accepted. Late, incomplete or Bids submitted by facsimile or email will not be accepted. Proof of submitting a Bid will not be accepted as proof of the Bid having been received. The Municipality is not obliged to accept the lowest or any Bid submitted to it. The Municipality reserves the right to accept any Bid in full or in part.

**MUNICIPAL OFFICES
13 CHURCH STREET
PIKETBERG
7320**

**ADV. HANLIE LINDE
MUNICIPAL MANAGER**

MN1/2019

05 April 2019