



## BERGRIVIER MUNICIPALITY

### REGISTRATION ON CENTRAL SUPPLIER DATABASE (CSD)

Bergrivier Municipality hereby informs prospective and existing vendors that we will only source from Central Supplier Database (CSD) registered companies for our needs. This means that all vendors that want to do business with Bergrivier Municipality need to ensure that they are registered with CSD and are in possession of an MAAA number. Those vendors who **are not yet registered** on the Central Supplier Database (CSD) are urged to register as a supplier as soon as possible. Vendors must be in possession of an **MAAA number** as issued by CSD before their details can be imported in Council's financial system. CSD registered vendors are encouraged to update their details on the CSD database regularly.

CSD Step by Step guides for registration are available via the following methods:

- Website on <http://www.bergmun.org.za/procurement> or contact Ms. Casey Smit (022) 913 6000 for assistance.
- Electronic copies for the step by step guides can also be requested from Ms Casey Smit at [smitc@bergmun.org.za](mailto:smitc@bergmun.org.za)

**No application forms for registration on Bergrivier municipal database will be accepted anymore.**

**Please take note: Vendors can register online at: [www.csd.gov.za](http://www.csd.gov.za).**

MUNICIPAL OFFICE  
13 CHURCH STREET, PIKETBERG, 7320  
MN34/2019

ADV. HANLIE LINDE  
MUNICIPAL MANAGER



## BERGRIVIER MUNISIPALITEIT

### REGISTRASIE OP SENTRALE VERSKAFFERSDATABASIS (SVD)

Bergrivier Munisipaliteit stel alle potensiële en gevestigde leweransiers/verskaffers in kennis dat aankope slegs gedoen sal word vanaf geregistreerde Sentrale Verskaffersdatabasis (SVD) maatskappye vir ons benodigdhede. Dit beteken dat alle leweransiers wat met Bergrivier Munisipaliteit wil transakteer, in besit moet wees van 'n MAAA nommer en geregistreer wees by SVD. Daardie verskaffers wat nog nie in besit is van 'n MAAA nommer nie en nog nie by die SVD geregistreer is nie, word versoek om dit so spoedig moontlik te doen. Verskaffers moet in besit wees van 'n MAAA nommer soos uitgereik deur SVD alvorens die besonderhede in die Raad se finansiële sisteem ingetrek kan word. SVD geregistreerde diensverskaffers word versoek om hulle besonderhede gereeld op te dateer.

SVD stap vir stap handleidings vir registrasie is verkrygbaar deur die volgende maniere:

- Webwerf op <http://www.bergmun.org.za/procurement>- kontak Me. Casey Smit (022) 913 6000 vir bystand.
- Elektroniese kopieë van die stap vir stap handleiding kan ook aangevra word vanaf Me. Casey Smit by [smitc@bergmun.org.za](mailto:smitc@bergmun.org.za)

**Geen aansoekvorms vir registrasie op Bergrivier Munisipaliteit se databasis word meer toegelaat nie.**

**Neem kennis : Leweransiers/Verskaffers kan aanlyn registreer by : [www.csd.gov.za](http://www.csd.gov.za).**

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