



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirement. (Women and persons with disabilities are encouraged to also apply.)

VACANCY **INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED**

DIRECTORATE: COMMUNITY SERVICES

LEARNER FIRE FIGHTER: WEST (VELDDRIF) GD10/381/VD

LEARNER FIRE FIGHTER (PIKETBERG) GD184/381/PB

LEARNER FIRE FIGHTER (PORTERVILLE) GD185/381/PV

Qualifications: Grade 12 with Candidate Physical Ability Test (CPAT)
Medical Test NFPA 1582
Code C1 driver's license

Experience: None, but must be between the ages of 18-35

Requirements: · Proficiency in at least two (2) of the official languages of the Western Cape (Afrikaans/English/isiXhosa – Speak, Read and Write) · Required to work shifts and overtime as and when required · Required to work at any fire station, fire service facility or section within the area of jurisdiction as determined by the Chief Fire Officer · No criminal record (**Police clearance document not older than three (3) months must accompany your application**) · Must be physically fit and able bodied to operate under extreme conditions and temperatures · Incumbent must pass a Departmental Physical Test upon entry and annually thereafter · Incumbent must pass a medical test pre-placement/Post offer/Baseline (in service conducted annually or bi-annually including a test for the use of banned substances) · Must have no mental phobias related to claustrophobia (confined spaces), acrophobia (heights), bathphobia (depths), aquaphobia (water), homophobia (blood), achluophobia (darkness), authophobia (isolation) and necrophobia (corpses) · Must be physically and mentally fit

Job Purpose: Performs a variety of tasks associated with responding to and dealing with firefighting, emergency rescue services, rendering basic medical care, fire prevention and training activities, operating and maintaining fire equipment and apparatus, maintaining fire station facilities and related work as required under appropriate supervision in order to protect lives and property of the citizens of the municipality in accordance with the Fire Brigade Services Act (Act 99 of 1987).

Key Performance Areas: Once training and minimum qualification have been achieved, carry out firefighting activities and emergency operations under guidance, mentorship and supervision of seniors and officers-in-charge in order to minimize the risk to life and property as well as lives and property of the communities of the municipalities · Preparing for emergency incidents and protection duties under guidance, mentorship and supervision of seniors and officers-in-charge in order to educate the public and maintain a high standard of safety and operational efficiency at emergency incidents as well as reducing the incidents and severity of fires, providing a safer environment for firefighters and communities · Preparing for emergency incidents under guidance, mentorship and supervision of seniors and officers-in-charge to ensure that equipment and vehicles are safe, available and in sound working order for operational efficiency at emergency incidents as well as maintain a safe and hygienic working environment · Performs basic administrative functions under guidance, mentorship and supervision of seniors and officers-in-charge to ensure that relevant records where applicable are maintained · Responsible to part take in the Municipality's Performance Management and Development System.

The competency level for this position is a level 1 as stipulated in Annexure A of the Municipal Staff Regulations, Government Notice R890, as promulgated in Government Gazette 45181, dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management / Leadership Competencies
<ul style="list-style-type: none"> • Community and customer focus • Problem solving • Negotiation and influencing • Resilience • Communication 	<ul style="list-style-type: none"> • Fire fighting • Rescue operations • Special operations (Hazmat, Urban, Search and Rescue) • Fire safety and prevention • Safety and welfare • Emergency medical care • Call taking and dispatch 	<ul style="list-style-type: none"> • Interpersonal relationships • Services delivery orientation 	<ul style="list-style-type: none"> • Action and outcome orientation • Resilience • Change readiness • Cognitive ability • Learning orientation 	<ul style="list-style-type: none"> • Impact and influence • Team orientation • Direction setting • Coaching and mentoring

Salary:	R 130 560.00 per annum (T05 of a Category 3 Local Authority)
Date of acceptance:	01 November 2024 or as soon as possible
Enquiries:	Mr N Williams at 022 913 6000

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subject to Police clearance; which means that by applying for a position at the Municipality, you give us permission to obtain a Police clearance.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
10. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provide to us is true, up to date and correct.
11. **Only applications within Bergvriev area (WC013) will be considered.**
12. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interests and a performance contract (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach **Municipal Offices (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) within the municipal area or posted to PO Box 60, Piketberg, 7320 or by courier to 13 Church Street, Piketberg, 7320, for the attention of Mr DF Verhoog, to reach him by no later than the closing date.**

You should note that the Municipality does not accept responsibility for applications that are mailed or sent by courier and are received late or not at all. The onus is still on you to ensure that your application reaches the municipality before the closing date.

NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

CLOSING DATE: FRIDAY, 27 SEPTEMBER 2024 AT 15:00

ADV H LINDE
MUNICIPAL MANAGER

MN 223/2024

13 CHURCH STREET
P O BOX 60
PIKETBERG
7320



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen. (Vroue en persone met gestremdhede word aangemoedig om ook aansoek te doen.)

VAKATURE INTERNE & EKSTERNE AANSOEKE SAL OORWEEG WORD

DIREKTORAAT: GEMEENSAPSDIENSTE

LEERDER BRANDWEERDIENSTE: WES (VELDDRIF) GD10/381/VD

LEERDER BRANDWEERDIENSTE (PIKETBERG) GD184/381/PB

LEERDER BRANDWEERDIENSTE (PORTERVILLE) GD185/381/PV

Kwalifikasie: Graad 12 met Kandidaat Fisiese Vermoëstoets (CPAT)
Mediese toets NFPA 1582
Kode C1 bestuurslisensie

Ondervinding: Geen maar moet tussen die ouderdom van 18-35 wees

Posvereistes: Vaardigheid in ten minste twee (2) van die amptelike tale van die Wes-Kaap (Afrikaans/Engels/isiXhosa – Praat, Lees en Skryf) · Vereis om skofte en oortyd te werk soos en wanneer vereis · Vereis om by enige brandweerstasie te werk, brandweer diensfasiliteit of afdeling binne die gebied van jurisdiksie soos bepaal deur die Brandweerhoof · Geen kriminele rekord (**Polisieklaring sertifikaat nie ouer as drie (3) maande moet u aansoek vergesel**) · Moet fisies fiks en bekwaam wees om onder uiterste toestande en temperature te funksioneer · Bekleër moet 'n Departementele Fisiese Toets slaag by toetrede en jaarliks daarna · Bekleër moet 'n mediese toets slaag voor plasing/Na-aanbod/Basislyn (in diens word jaarliks of tweejaarliks uitgevoer, insluitend 'n toets vir die gebruik van verbode middels · Moet geen geestelike fobies hê wat met kloustofobie verband hou nie (beperkte ruimtes, akrofobie (hoogtes), badfobie (dieptes), akwafobie (water), homofobie (bloed), achluofobie (duisternis), outofobie (isolasie) en nekrofobie (lyke) · Moet fisies en geestelik fiks wees

Posdoel: Voer 'n verskeidenheid take uit wat verband hou met die reaksie op en hantering van brandbestryding, noodreddingsdienste, verskaffing van basiese mediese sorg, brandvoorkoming en opleidingsaktiwiteite, bedryf en instandhouding van brandtoerusting en -apparate, instandhouding van brandweerstasiefasiliteite en verwante werk soos vereis onder toepaslike toesig in om lewens en eiendom van die burgers van die munisipaliteit te beskerm ooreenkomstig die Wet op Brandweerdienste (Wet 99 van 1987).

Sleutel prestasie areas: Sodra opleiding en minimum kwalifikasie bereik is, voer brandbestrydingsaktiwiteite en noodoperasies uit onder leiding, mentorskap en toesig van seniors en beamptes in beheer om die risiko vir lewe en eiendom sowel as lewens en eiendom van die gemeenskappe van die munisipaliteite · Voorbereiding vir noodvoorvalle en beskermingspligte onder leiding, mentorskap en toesig van seniors en beamptes in beheer ten einde die publiek op te voed en 'n hoë standaard van veiligheid en operasionele doeltreffendheid by noodvoorvalle te handhaaf, asook die vermindering van die voorvalle en erns van brande, die verskaffing van 'n veiliger omgewing vir brandbestryders en gemeenskappe · Voorbereiding vir noodvoorvalle onder leiding, mentorskap en toesig van seniors en beamptes in beheer om te verseker dat toerusting en voertuie veilig, beskikbaar en in 'n goeie werkende toestand is vir operasionele doeltreffendheid by noodvoorvalle asook 'n veilige en higiëniese werksomgewing handhaaf nt · Voer basiese administratiewe funksies uit onder leiding, mentorskap en toesig van seniors en beamptes in beheer om te verseker dat relevante rekords waar van toepassing bygehou word · Verantwoordlik om deel te neem aan die Munisipaliteit se Prestasiebestuur- en Ontwikkelingstelsel.

Die bevoegdheidsvlak vir hierdie pos is 'n vlak 1 soos bepaal in Bylae A van die Munisipale Personeelregulasies Staatskennisgewing R890 soos afgekondig in Staatskoerant 45181 gedateer 20 September 2021 en bestaan uit die volgende bevoegdhede:

Kern Professionele Bevoegdhede	Funksionele Bevoegdhede	Bevoeghede t.o.v Openbare Diensoriëntering	Persoonlike Bevoegdhede	Bestuur / Leierskap Bevoeghede
<ul style="list-style-type: none"> Gemeenskap- en klantefokus Probleemoplossing Onderhandeling en Invloed Volharding Kommunikasie 	<ul style="list-style-type: none"> Brandbestryding Reddingsoperasies Spesiale operasies (Hazmat, stedelik, soek en redding) Brandveiligheid en Voorkoming Veiligheid en welsyn Nood mediese sorg Oproep neem en versending 	<ul style="list-style-type: none"> Interpersoonlike Verhoudings Diensteleweringsoriëntering 	<ul style="list-style-type: none"> Aksie en uitkoms-oriëntering Volharding Gereedheid vir verandering Kognitiewe vermoë Leer-oriëntering 	<ul style="list-style-type: none"> Impak & Invloed Spanoriëntering Rigtingbepaling Afrigting & Mentorskap

Salaris:	R 130 560.00 per jaar (T05 van 'n Kategorie 3 Plaaslike Owerheid)
Diensaanvaarding:	01 November 2024 of so gou moontlik
Navrae:	Mnr N Williams by 022 913 6000

ALGEMEEN:

- 'n Diensbonus gelykstaande aan een maand se salaris , waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, insluitend 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
- Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalings van die Wet op Gelyke Indiensneming.
- Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
- Alle aanstellings is onderworpe aan 'n polisieverklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
- Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
- Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
- Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
- Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektelers verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
- Aanstelling in sekere poste is onderhewig aan 'n sekerheidsverklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vaktoets af te lê.
- Die munisipaliteit eerbiedig die bepalings van die Wet op die Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is en 'n ware weergawe van u mees onlangse inligting.
- Slegs aansoeke vanuit Bergrivier area (WC013) sal oorweeg word.**
- Daar sal van suksesvolle kandidate verwag word om 'n dienskontrak, openbaarmaking van voordele en belange en 'n prestasiekontrak (waar van toepassing) met die werkgewer te onderteken.

'n Dekbrief met vermelding van ten minste twee (2) kontakbare verwysings (lynbestuurders, ondergeskiktes of eweknieë), vergesel van die voltooië voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (**slegs een pos per aansoekvorm**) kan by enige van die **onderskeie Munisipale Kantore (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif)** binne die munisipale gebied ingehandig word of gepos word na Posbus 60, Piketberg, 7320 of per koerier na Kerkstraat 13, Piketberg, 7320, vir die aandag van Mr. DF Verhoog, om hom te bereik teen nie later nie as die sluitingsdatum.

U moet kennis neem dat die Munisipaliteit nie verantwoordelikheid aanvaar vir aansoeke wat gepos of per koerier gestuur word en laat of glad nie ontvang word nie. Die onus berus nog steeds op u om te verseker dat u aansoek die munisipaliteit voor die sluitingsdatum bereik.

GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.

SLUITINGSDATUM: VRYDAG, 27 SEPTEMBER 2024 OM 15:00

**ADV. H LINDE
MUNISIPALE BESTUURDER**

MK 223/2024

**KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320**