

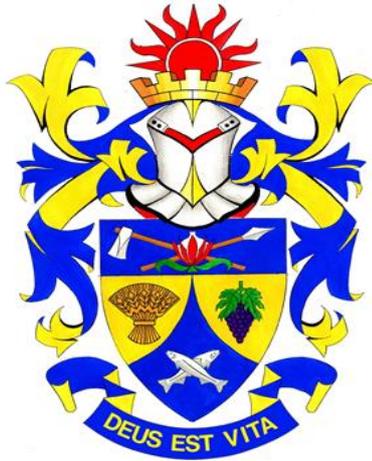
BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

VISIE:

Bergrivier: 'n vooruitstrewende gemeenskap waar almal wil leef, werk, leer en speel op 'n menswaardige manier.

VISION:

Bergrivier: a prosperous community where all want to live, work, learn and play in a dignified manner.



KERN WAARDES / CORE VALUES

We are all part of Bergrivier Municipality.
We render good services to ensure dignified living to all.
We are unashamedly pro-poor.
We believe in close innovative partnerships.
We believe in social and economic development of our area.
We care about our work and our colleagues.
We are disciplined.
We believe in ethical behaviour.
We believe in good relationships.
We serve with pride.

NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00 IN DIE EENDEKUIL GEMEENSKAPSAAL, EENDEKUIL

TEENWOORDIG:

LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE

Rdh. RM van Rooy	[DA]	:	Uitvoerende Burgemeester
Rdh. MA Wessels	[DA]	:	Uitvoerende Onderburgemeester
Rdh. A de Vries	[DA]	:	Lid van Burgemeesterskomitee
Rdh. J Daniels	[DA]	:	Lid van Burgemeesterskomitee

ANDER RAADSLEDE

Rdh. R Swarts	[DA]	:	Speaker (<i>Ex-officio</i>) (<i>virtueel ingeskakel</i>)
Rdh. AJ du Plooy	[DA]	:	Voorsitter van MPAC (<i>Ex-officio</i>)
Rdl. JJ Moolman	[DA]	:	Voorsitter van die Korporatiewe Dienste Komitee (Artikel 79)

AMPTENARE

Adv. H Linde	:	Munisipale Bestuurder
Mnr. JWA Kotzee	:	Direkteur Korporatiewe Dienste
Mnr. PW Erasmus	:	Direkteur Finansiële Dienste
Mnr. D van Turha	:	Direkteur Tegniëse Dienste
Mnr. DA Josephus	:	Direkteur Gemeenskapdienste
Mnr. M Mseleni	:	Interne Ouditeur
Mev. RC Gerber	:	Klerk: Komitee Dienste



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

AKSIE

BKN056/05/2025

OPENING EN VERWELKOMING

Die Voorsitter verwelkom almal teenwoordig by die vergadering, waarna Raadslid Moolman die vergadering open met gebed.

BKN057/05/2025

AANSOEKE OM VERLOF TOT AFWESIGHEID

3/3/1/4

Bestuurder: Strategiese Dienste – afwesig met verskoning (kraamverlof)

BKN058/05/2025

VERKLARING VAN BELANGE INGEVOLGE SKEDULES 7 & 2 (GEDRAGSKODE VIR RAADSLEDE EN AMPTENARE)

3/3/1/6

Die Raadslede en Amptenare verklaar individueel dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

BKN059/05/2025

BEKRAGTIGING VAN DIE NOTULE VAN DIE VORIGE VERGADERING

3/3/2/2

Die Voorsitter lei die item in.

BESLUIT

Dat die bekragtiging van die notule van die vorige vergadering soos gehou op Dinsdag 20 Mei 2025, ontstaan na die volgende Uitvoerende Burgemeesterskomitee soos geskeduleer vir Dinsdag 10 Junie 2025.

**(RC GERBER)
KLERK: KOMITEES**

BKN060/05/2025

IMPLEMENTERINGSVERSLAG VIR UITVOERENDE BURGEMEESTERSKOMITEE BESLUIE: TERUGVOERING VANAF MUNISIPALE BESTUURDER EN DIREKSIE RAKENDE DIE BESLUIE GENEEM TYDENS DIE VORIGE UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING

3/3/2/2

Die Voorsitter lei die item in.

BESLUIT

Dat die Implementeringsverslag van die vorige vergaderings soos gehou op Dinsdag 20 Mei 2025, ontstaan na die volgende Uitvoerende Burgemeesterskomitee soos geskeduleer vir Dinsdag 10 Junie 2025.

**(RC GERBER)
KLERK: KOMITEES**

BKN061/05/2025

SAKE VOORTSPRUITEND UIT VORIGE NOTULES

3/3/2/2

Geen



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

BKN062/05/2025

KORRUPSIE EN RISIKO'S VIR BERGRIVIER MUNISIPALITEIT

12/2/21

Geen

BKN063/05/2025

VERKLARINGS / MEDEDELINGS DEUR DIE VOORSITTER, SPEAKER EN MUNISIPALE BESTUURDER

3/3/1/6

Geen

BKN064/05/2025

ONDERHOUDE MET AFVAARDIGINGS

3/3/1/5

Geen

BKN065/05/2025

MOSIES / VRAE

3/3/1/1; 3/3/1/2

Geen

BKN066/05/2025

PROCUREMENT PLAN, KAPITAALSPANDERING, SDBIP EN BEDRYFSBEGROTING

5/1/1

Geen

BKN067/05/2025

DRINGENDE SAKE VANAF DIE UITVOERENDE BURGEMEESTER EN MUNISIPALE BESTUURDER

9/1/2

Geen

BKN068/05/2025

**TERUGVOER VANAF PORTEFEULJE VOORSITTERS OOR EKSTERNE VERGADERINGS
BYGEWOON EN TERUGVOER RAKENDE EEN-OP-EENS MET RELEVANTE DIREKTEURE**

9/1/2

Geen

BKN069/05/2025

CODE OF ETHICAL LEADERSHIP IN LOCAL GOVERNMENT: 4TH PRINCIPLE

12/2/2/1

The Chairperson introduced the item.

NOTED



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

BKN070/05/2025

REVIEW OF THE FIFTH GENERATION IDP (2022 – 2027) FOR THE 2025/26 FINANCIAL YEAR

15/1/5/5

(The Amended Integrated Development Plan 2022-2027 was tabled at the meeting as previously electronically distributed – Annexure A)

The Municipal Manager introduced the item.

RECOMMENDED: FOR APPROVAL BY COUNCIL

1. That the Bergrivier Municipality's 3rd Review of the 5th Generation IDP 2022 – 2027, be approved;
2. That the IDP 3rd Review of the 5th Generation IDP 2022 – 2027 be submitted to the West Coast District Municipality in terms of Municipal Planning and Performance Management Regulations, Reg 3(4);
3. That the IDP 3rd Review of the 5th Generation IDP 2022 – 2027 be placed on the municipal website and be advertised in the local newspaper in terms of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) Section 21A;
4. That the IDP 3rd Review of the 5th Generation IDP 2022 – 2027 be submitted to MEC for Local Government in terms of the Municipal Systems Act, 2000 (Act 32 of 2000) Section 32; and
5. That the 3rd Review of the 5th Generation IDP 2022 – 2027 be submitted to the Provincial Department of Local Government, Provincial Treasury and National Treasury in terms of the Local Government: Municipal Finance Management Act (MFMA), 2003, (Act 56 of 2003).

**MANAGER: STRATEGIC
SERVICES**

BKN071/05/2025

INFORMAL TRADING STALLS MANAGEMENT POLICY

14/B

The Municipal Manager introduced the item.

Various inputs and comments were provided by Committee members.

RECOMMENDED: FOR APPROVAL BY COUNCIL

That the Executive Mayoral Committee and Council approve the amendments to the Informal Trading Stalls Management Policy.

**MANAGER: STRATEGIC
SERVICES**

BKN072/05/2025

**AANWYS VAN RAADSHEER DU PLOOY AS DISTRIKSRAADSLID VIR BERGRIVIER MUNISIPALITEIT
OP DIE RAAD VAN DIE WESKUS DISTRIKSMUNISIPALITEIT**

3/2/2

Die Munisipale Bestuurder lei die item in.

RECOMMENDED: TO BE NOTED BY COUNCIL

That Alderman AJ Du Plooy has been declared elected to West Coast District Council, as prescribed in item 23 of Schedule 2 of the Municipal Structures Act, 1988 (Act No. 117 of 1998).



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
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BKN073/05/2025
EUNOMIA COMPLIANCE REPORT: APRIL 2025
12/2/21

The Chairperson introduced the item.

RESOLVED

That the Executive Mayoral Committee take note of the monthly Eonomia compliance report for April 2025.

BKN074/05/2025
4th ADJUSTMENT BUDGET 2024/2025
5/1/2

Raadsheer Daniels lei die item in.

RECOMMENDED: FOR APPROVAL BY COUNCIL

- a. That the 4th annual adjustments budget of Bergvliet Municipality for the financial year 2024/2025, be approved:
- i. Table B2: Adjustments Budget Financial Performance (expenditure by standard classification);
 - ii. Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote);
 - iii. Table B4: Adjustments Budget Financial Performance (revenue by source);
 - iv. Table B5: Adjustments Budget Capital Expenditure for both multi-year and single year by vote, standard classification and funding;
 - v. Table B6: Budgeted Financial Position;
 - vi. Table B7: Budgeted Cash Flow;
 - vii. Table B8: Cash backed reserves/Accumulated surplus reconciliation;
 - viii. Table B9: Asset Management;
 - ix. Table B10: Basic service delivery measurement;
 - x. Supporting Tables SB1 – SB 20; and
- b. That the adjustments budget be submitted to the authorities and in the format as required by law.

BKN075/05/2025
FINAL BUDGET 2025/2026, 2026/2027 AND 2027/2028
5/1/2

(The 2025/26 to 2027/28 Medium Term Revenue and Expenditure Framework was tabled at the meeting as previously distributed electronically - Annexure B)

Raadsheer Daniels lei die item in.

Uiteenlopende insette en kommentaar word gelewer deur die Komiteede, met spesifieke verwysing dat daar holisities gekyk moet word na die begrotingsproses.

**DIRECTOR FINANCIAL
SERVICES**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

RECOMMENDED: FOR APPROVAL BY COUNCIL

- 1) That the Council of Bergrivier Municipality, acting in terms of Section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:
 - a) The annual budget of the municipality for the financial year 2025/26 and the multi-year and single-year capital appropriations as set out in the following tables:
 - i) Budgeted Financial Performance (revenue and expenditure by standard classification) – Table A2;
 - ii) Budgeted Financial Performance (revenue and expenditure by municipal vote) – Table A3;
 - iii) Budgeted Financial Performance (revenue by source and expenditure by type) – Table A4;
 - iv) Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source – Table A5;
 - b) That the financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:
 - i) Budgeted Financial Position – Table A6;
 - ii) Budgeted Cash Flows – Table A7;
 - iii) Cash backed reserves and accumulated surplus reconciliation – Table A8;
 - iv) Asset management – Table A9; and
 - v) Basic service delivery measurement – Table A10;
- 2) That the Council of Bergrivier Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2025:
 - a) the tariffs for property rates;
 - b) the tariffs for electricity;
 - c) the tariffs for the supply of water;
 - d) the tariffs for sanitation services;
 - e) the tariffs for solid waste services;
- 3) That the Council of Bergrivier Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2025 the tariffs for other services as contained in the tariff list included in the budget document;
- 4) That Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that may change from that stated in the tariff listing;
- 5) To give proper effect to the municipality's annual budget, the Council of Bergrivier Municipality approves:

***DIRECTOR FINANCIAL
SERVICES***



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

- a) That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of section 8 of the Municipal Budget and Reporting Regulations;
 - b) That the municipality be permitted to enter into long-term loans for the funding of the capital programmes in respect of the 2025/26 financial year limited to an amount of R 28,300 million in terms of Section 46 of the Municipal Finance Management Act;
 - c) That the Municipal Manager be authorised to sign all necessary agreements and documents to give effect to the above lending programme;
- 6) That the Council of Bergrivier Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts the following existing and new policies:
- a) Asset Management Policy;
 - b) Cash Management and Investment Policy;
 - c) Credit Control and Debt Collection Policy;
 - d) Indigent policy;
 - e) Property Rates Policy and By-law;
 - f) Tariff Policy;
 - g) Virement Policy;
 - h) Supply Chain Management Policy;
 - i) Borrowing Policy;
 - j) Funding, Reserves and Long-Term Financial Planning Policy;
 - k) Budget Implementation and Monitoring Policy;
 - l) Petty Cash Policy;
 - m) Creditors, Councillors and Staff Payment Policy;
 - n) Cost Containment Policy;
 - o) Preferential Procurement Policy;
 - p) Corporate, Social, Investment and Relief Policy;
 - q) Reduction plan for Consultants;
 - r) UIFW Policy;
 - s) Writing off of Irrecoverable Debt Policy;
 - t) Inventory Management Policy;
- 7) That the service level standards attached as Annexure "D" be approved;
- 8) That where the tariff and other policy revisions necessitate amendments to relevant By-laws, the amendments be effected and made public in accordance with Section 75A of the Municipal Systems Act, (Act 32 of 2000); and



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- 9) That the staff establishment and organogram be revised to make provision for all approved posts that are budgeted for.

BKN076/05/2025

AMENDMENT TO CREDIT CONTROL AND DEBT COLLECTION POLICY

5/1/B

Raadsheer Daniels lei die item in.

Uiteenlopende insette en kommentaar word gelewer deur die Komiteedelede.

(Op versoek van die Voorsitter verlaat die amptenare die vertrek om 16:17, waarna die Uitvoerende Burgemeesterskomitee kookus tot 16:33)

RECOMMENDED: FOR APPROVAL BY COUNCIL

1. That Council approves the following recommended amendments to the Credit Control and Debt Collection Policy:
- a) That Section 6.12 of the policy be amended to provide for extended repayment terms, structured as follows:

c) Arrangements for Settlements

- i) *Where a consumer is unable to settle their municipal account in full, the municipality may, subject to mutual agreement and affordability, enter into a structured payment arrangement with the customer based on the amount owed:*

Outstanding Amount	Maximum Repayment Period
R0 – R2 000	12 months
R2 001 – R4 000	24 months
R4 001 and above	36 months

These arrangements shall be subject to creditworthiness checks and any other conditions set by the Chief Financial Officer (CFO) or their delegate.

2. That the policy makes provision for the following additional clause:

Any amount, as determined by the CFO or a duly delegated official, may be deemed too small or irrecoverable to justify further recovery action after reasonable efforts and basic verification checks have been conducted. Such amounts may be written off in accordance with the municipality's debt management procedures and applicable legislation; and

3. That the 50/50 rule in respect of "auxiliaries" remain in place for a period of two (2) months in order to clarify uncertainty regarding amounts and occupied or unoccupied erven and to provide the Director of Financial Services the opportunity to submit a detailed report to the Financial Services Committee within the next two (2) months in terms of the write-offs while the 50/50 rule is in place.

**DIRECTOR FINANCIAL
SERVICES**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

BKN077/05/2025
VERKEERSDIENSTE KONTANTLOSE TRANSAKSIES
17/10/1

Raadsheer Wessels lei die item in.

BESLUIT

Dat die Uitvoerende Burgemeesterskomitee die inisiatief ondersteun vir implementering vanaf 01 Julie 2025.

**DIREKTEUR
GEMEENSKAPS-
DIENSTE**

BKN078/05/2025
MINUTES OF THE RISK MANAGEMENT COMMITTEE TO BE NOTED
3/3/2/2

Geen

BKN079/05/2025
MINUTES OF THE PERFORMANCE, RISK AND AUDIT COMMITTEE TO BE NOTED
3/3/2/2

Geen

BKN080/05/2025
NOTULES VAN DIE BODTOEKENNINGSKOMITEE VIR KENNISNAME
8/1/1

Geen

BKN081/05/2025
WYKSKOMITEES: KENNISNAME / BESPREKING VAN VERSLAE EN NOTULES
3/2/1/3

Geen

BKN082/05/2025
**IN-KOMITEE: AANBEVELINGS EN VERSLAE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
VOORGELÊ VIR OORWEGING / KENNISNAME DEUR DIE RAAD**

Geen

BKN083/05/2025
**IN-KOMITEE: BESLUIE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE INGEVOLGE
GEDELEGEERDE BEVOEGDHEID EN ITEMS WAARVAN KENNIS GENEEM IS**

Geen



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 27 MEI 2025 OM 15:00
IN DIE EENDEKUIL GEMEENSKAPSDIENSTE, EENDEKUIL**

DIE VERGADERING VERDAAG OM 16:50



*HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE*

**VOORSITTER
(UITVOERENDE BURGEMEESTER)**

DATUM
