BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately an 90 minutes drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements. (Women and persons with disabilities are encouraged to also apply.)

VACANCY
INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED

ATTENDANT: ROADS AND STORMWATER (VELDDRIF)
DIRECTORATE: TECHNICAL SERVICES
REF: TD147/551/VD

Qualification: Basic Literacy at NQF level 1
Department Proficiency Test

Experience: 0 - 1 year relevant experience

Requirements: Proficiency in at least two (2) of the official languages of the Western Cape (Afrikaans/English/isiXhosa – Read, Write, Speak) · High level of responsibility · Ability to give attention to details · Required to work outside normal working hours during emergencies and planned overtime · Required to observe safety procedures during the operation of small plant work · Must be physically fit and able bodied · Required to work in all weather conditions · Must be prepared to enter confined areas such as manholes, inlets, pipes and culverts · Be prepared to work overtime · Must perform duties in the whole area of the municipality when required

Job Purpose: Performs general labouring activities associated with maintenance and repair work to roads, stormwater and drainage systems, using handheld tools (spade, pickaxe, wheelbarrow, rake, fork and broom) and compactors, vibrator roller and tar cutter to excavate define areas, laying of materials and reinforcement products (concrete blocks), cleaning or clearing blockages and removing debris from drainage systems and sweeping sidewalks

Key Performance Areas: Undertakes general labouring tasks and operates small plant and equipment during roadworks, stormwater drainage, road maintenance and road-marking and signage · Undertakes specific activities associated with maintaining the cleanliness of streets and surrounding worksites · Undertakes specific activities / tasks associated with the process of weed eradication · Clean worksites, stores equipment and tools and loads material prior to departure from work site · Responsible for Health and Safety compliance with statutory regulations during tasks which include protocols and procedures in order to minimise any incidents and injuries and to maintain a healthy and safe working environment · Responsible to part take in the Municipality's Performance Management and Development System

This Competency Framework for this position is an Operational Occupations: Small Plant Operators Competency Level 3 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice R890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Functional Competencies	Public Service Orientation Competencies	Personal Competencies
• Operation Monitoring • Quality Control Analysis • Operation & Control • Troubleshooting • Workplace Safety • Planning & Organising	• Service Delivery Orientation • Interpersonal Relationship • Communication	• Action Orientation • Resilience • Accountability & Ethical Conduct • Learning Orientation • Impact & Influence • Team Orientation

Salary:	R 141 876.00 per annum (T04 of a Category 3 Local Authority)
Date of acceptance:	01 February 2027 or as soon as possible
Enquiries:	Mr A Petersen at 022 783 1112

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for homeowners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subject to SAPD clearance; which means that by applying for a position at the Municipality, you give us permission to obtain Police clearance.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
10. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provide to us is true, correct and up to date.
11. **Only applications within the Bergrivier Municipal area (WC013) will be considered.**
12. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies (not older than 3 months) of the necessary qualification certificates, ID document, Driver's License and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach Municipal Offices (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) within the municipal area or posted to PO Box 60, Piketberg, 7320 or by courier to 13 Church Street, Piketberg, 7320, for the attention of Mr. DF Verhoog, to reach him by no later than the closing date.

You should note that the Municipality does not accept responsibility for applications that are mailed or sent by courier and are received late or not at all. The onus is still on you to ensure that your application reaches the municipality before the closing date.

NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

CLOSING DATE: MONDAY, 14 DECEMBER 2026 AT 16:00

ADV H LINDE
MUNICIPAL MANAGER

MN260/2026

13 CHURCH STREET
P O BOX 60
PIKETBERG
7320

BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 90-minute vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen. (Vroue en persone met gestremdhede word aangemoedig om ook aansoek te doen.)

VAKATURE
INTERNE & EKSTERNE AANSOEKE SAL OORWEEG WORD

WERKER: PAAIE EN STORMWATER (VELDDRIF)
DIREKTORAAT: TEGNIESE DIENSTE
VERW: TD147/551/VD

Kwalifikasie: Basiese Geletterdheid op NKR-vlak 1;
Departementele Vaardigheidstoets

Ondervinding: 0 - 1 jaar relevante ondervinding

Posvereistes: Vaardigheid in ten minste twee (2) van die amptelike tale van die Wes-Kaap (Afrikaans / Engels / isiXhosa – Lees, Skryf, Praat) · Hoë vlak van verantwoordelikheid · Moet bereid wees om buite normale werksure te werk tydens noodgevalle en beplande oortyd · Moet fisies fiks en gesond wees · Moet veiligheidsprosedures nakom tydens die bedryf van klein masjinerie en toerusting · Moet bereid wees om in alle weerstoestande te werk · Moet bereid wees om beperkte ruimtes soos mangate, inlate, pype en duikers te betree · Moet bereid wees om oortyd te werk · Moet pligte in die hele gebied van die munisipaliteit verrig indien nodig

Posdoel: Voer algemene arbeidsaktiwiteite uit wat verband hou met die instandhouding en herstelwerk aan paaie, stormwater en dreineringstelsels deur gebruik te maak van handgereedskap (graaf, pikbyl, kruiwa, hark, vurk en besem) en kompakteerders, vibrasieroller en teersnyer om gedefinieerde areas uit te grawe, lê van materiaal en versterkingsprodukte (betonblokke), skoonmaak van blokkasies en verwydering van puin en rommel van dreineringstelsels en vee van sypaadjies

Sleutel prestasie areas: Onderneem algemene arbeidstake en bedryf klein aanleg en toerusting tydens padwerke, stormwaterdreinering, instandhouding van paaie en padmerke en verkeerstekens · Onderneem spesifieke aktiwiteite wat verband hou met die handhawing van die skoonhou van strate en omliggende werksterreine · Onderneem spesifieke aktiwiteite/take wat verband hou met die proses van onkruidverwydering · Maak werksterreine skoon, bêre toerusting en gereedskap en laai materiaal voor vertrek vanaf die werksterrein · Verantwoordelik vir die nakoming van Gesondheid en Veiligheidsvoorskrifte van statutêre wetgewing regulasies tydens take wat protokolle en prosedures insluit ten einde enige voorvalle en beserings tot die minimum te beperk en om 'n gesonde en veilige werksomgewing te handhaaf · Verantwoordelik om deel te neem aan die Munisipaliteit se Prestasiebestuur- en Ontwikkelingstelsel

Die Bevoegdheidsraamwerk vir hierdie pos is 'n Bedryfsberoepe: Kleinaanlegoperateurs Bevoegdheidsvlak 3 soos bepaal in Bylae A van die Munisipale Personeelregulasies Staatskennisgewing R890 soos afgekondig in Staatskoerant 45181 gedateer 20 September 2021 en bestaan uit die volgende bevoegdhede:

Funksionele Bevoegdhede	Bevoeghede t.o.v Openbare Diensoriëntering	Persoonlike Bevoegdhede
• Bedryfsmonitering • Gehaltebeheerontleding • Bedryf & Beheer • Probleemoplossing • Werkplekveiligheid • Beplanning & Organisering	• Diensleweringsoriëntering • Interpersoonlike Verhouding • Kommunikasie	• Aksie-oriëntering • Volharding • Verantwoordingspligtheid en Etiese gedrag • Leeroriëntering • Impak & Invloed • Spanorientering

Salaris:	R 141 876.00 per jaar (T04 van 'n Kategorie 3 Plaaslike Owerheid)
Diensaanvaarding:	01 Febuarie 2027 of so spoedig moontlik
Navrae:	Mnr. A Petersen by 022 783 1112

ALGEMEEN:

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, insluitend 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalings van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderworpe aan Polisie verklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
7. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbekleërs verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsverklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vaktoets af te lê.
10. Die munisipaliteit eerbiedig die bepalings van die Wet op die Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is en 'n ware weergawe van u mees onlangse inligting.
11. **Slegs aansoeke vanuit Bergrivier Munisipale area (WC013) sal oorweeg word.**
12. Daar sal van suksesvolle kandidate verwag word om 'n dienskontrak, openbaarmaking van voordele en belange en 'n prestasiekontrak (waar van toepassing) met die werkgewer te onderteken

'n Dekbrief met vermelding van ten minste twee (2) kontakbare verwysings (lynbestuurders, ondergeskiktes of eweknieë), vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za),'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte (nie ouer as 3 maande) van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (slegs een pos per aansoekvorm) kan by enige van die onderskeie Munisipale Kantore (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) binne die munisipale gebied ingehandig word of gepos word na Posbus 60, Piketberg, 7320 of per koerier na Kerkstraat 13, Piketberg, 7320, vir die aandag van Mr. DF Verhoog, om hom te bereik teen nie later nie as die sluitingsdatum.

U moet kennis neem dat die Munisipaliteit nie verantwoordelikheid aanvaar vir aansoeke wat gepos of per koerier gestuur word en laat of glad nie ontvang word nie. Die onus berus nog steeds op u om te verseker dat u aansoek die munisipaliteit voor die sluitingsdatum bereik.

GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.

SLUITINGSDATUM: MAANDAG, 14 DESEMBER 2026 OM 16:00

ADV. H LINDE
MUNISIPALE BESTUURDER

MK260/2026

KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320