



BERGRIVIER MUNICIPALITY

POLICIES AND BYLAWS

During the review process of the budget related policies, the following changes were recommended:

WYSIGINGS AAN KREDIETBEHEERBELEID

Voeg in onder par 2.1.2

Elektroniese diens kan gebruik word om inligting aan verbruikers deur te gee.

Voeg in onder par 2.4.1

Geldige redes moet aangevoer waarom verbruiker dink rekening is onakkuraat

Betaling van toetsfooi vir meter apparaat moet gemaak word alvorens daar enige verdere stappe geneem kan word. (Waar die metingsapparaat in twyfel getrek word.)

Vervang par 2.5.2 met die volgende

Die Munisipaliteit kan enige alternatiewe metodes van betaling ondersoek en implementeer om betalings meer toeganklik te maak vir die publiek.

Verander par 5.4 na die volgende

“Betaling van bedrae verskuldig aan die Munisipaliteit anders as eiendomsbelasting, gelde verskuldig ten opsigte van munisipale dienste en huur- en leningspaaielemente, moet gemaak word op die datum soos aangedui op die rekening wat aan sodanige skuldenaar ten opsigte van sodanige verskuldigde bedrag gelewer word.”

Verander par 6.1.2 tot 6.1.5 na die volgende

- 6.1.2** Indien enige belasting of ander jaargelde onbetaald bly na die datum van betaling soos in paragraaf 5.1 aangedui, word die eienaar in kennis gestel.
- 6.1.3** Indien die eienaar nie reageer op die kennisgewing nie, kan die dienste gestaak word vir die nie-betaling van die eiendomsbelasting.
- 6.1.4** Waar daar geen dienste is om te staak nie, moet die prosesse soos vervat in artikel 24 tot 29 van die Eiendomsbelasting wet, Wet 6 van 2004, ingestel word:

OF

- 6.1.5** Die eienaar kan by die Nasionale Kredietburo gelys as stadige betaler (slow payer) indien die rekening meer as 120 dae uitstaande is.
- 6.1.6** Indien geen resultate na 90 dae van die implementering van 6.1.5 kan die eienaar as swak betaler (black list) gelys word.
- 6.1.7** Indien daar steeds geen resultate verkry word nie, word die uitstaande bedrag oorhandig aan 'n prokureur vir invorderings.

Voeg onder par 6.2 by

6.2.2 (3) Kan die verbruiker per elektroniese media in kennis gestel word dat die rekening C:\Users\sassj\Documents\BTO\Budgets\2011_2012\Begrotingsdokument\Wysigings aan beleide.docx

- onbetaald is.
- 6.2.2 (4)** Kan die konvensionele elektrisiteitsmeter vervang met 'n voorafbetaalde elektrisiteitsmeter.
- 6.2.2 (5)** Kan die uitstaande bedrae op die voorafbetaalde stelsel gelaai. Wanneer die voorafbetaalde elektrisiteit gestaak word, moet die verbruiker die nodige reelings tref ter afbetaling van die uitstaande rekening. Met die tref van hierdie reeling word daar ooreengekom teen watter persentasie van die kragverkope aangewend sal word vir die delging van die uitstaande skuld.

Skrap Par 6.2.3

“die persoon erken dat rente op sodanige agterstallige bedrae teen die voorgeskrewe koersbetaalbaar sal wees en hy of sy instem om dit te betaal”

“**Vervang met** – die persoon erken dat rente op enige paaimente wat nie teen die betaaldatum betaal is nie gehef kan word teen die voorgeskrewe koers en hy of sy instem om dit te betaal”

Verander Par 6.2.5 dat dit as volg lees:

Indien enige gelde verskuldig ten opsigte van munisipale dienste gelewer, **waar die verbruiker intussen die dienste afgesluit het**, en geen ooreenkoms gesluit is vir die afbetaling van die uitstaande bedrae nie, die Direkteur: Finansiële Dienste, onderhewig aan die bepalings van paragraaf 10.3 –

- Die rekening vir gelde aldus verskuldig aan 'n skuldinvorderaar of prokureur oorhandig vir invordering indien daar na sy mening 'n redelike kans bestaan dat die skuld wel ingevorder sal kan word; (vir doeleindes hiervan sal skuldinvordering ook geag word enige beamote van die raad te wees wat met die bevoegdheid beklee is om skuld in te vorder)
- Of
- Die verbruiker te lys by die kredietburo as 'n swak betaler (black list)

Voeg by par 9.3

- (4)** Bankwaarborge sal ook as deposito gegee kan word vir grootmaat verbruikers.

Voeg by par 10.1

- 10.1.1** Lys by kredietburo as stadige/swak betaler .(Word deur die Munisipaliteit gedoen.)
Res van punte volg dan

Voeg in by par 12

- 12.3** Lys by kredietburo as swak betaler.

Verander onder par 20 (1)

- (1)(a)** die totale inkomste van al die lede van die huishouding wat normaalweg op 'n perseel woonagtig is, insluitende die inkomste van enige ander persoon wat saam met die huishouding op sodanige perseel woon, bereken word as twee staatspensioene plus 10%;

- (b) die hoof van die huishouding in wie se naam die rekening geregistreer is, 'n staatsouderdomspensioen of ongeskiktheidstoelae ontvang.

Voeg by onder par 23.1

Basiese fooi ten opsigte van elektrisiteit

Basiese fooi ten opsigte van water

6 kiloliter water per maand

AMMENDMENDS TO PROPERTY RATES POLICY

Ammend par 11(5) to

Refer to credit control policy

Ammend par 11(8) to

Rates Clearance Certificates will be valid as determine by sec 118 of the Municipal Systems Act, 32 of 2000. Rates Clearance certificate will only be issued if all conditions according to sec 118 of the Municipal Systems Act, 32 of 2000, has been met.

Ammend par 14 to include 14.4

14.4 To qualify for the rebate a property owner must:

- a). occupy the property as his/her normal residence;
- b) be at least 60 years of age **or** in receipt of a disability pension from the Department of Welfare and Population Development;
- c) be in receipt of a total monthly income from all sources (including income of spouses of wner) not exceeding the amount annually set by the council;
- d) not be the owner of more than one property; and
- e) provided that where the owner is unable to occupy the property due to no fault of his/her own, the spouse or minor children may satisfy the occupancy requirement.

Property owners must apply on a prescribed application form for a rebate as determined by the municipality.

Applications must be accompanied by—

- a) a certified copy of the identity document or any other proof of the owner's age which is acceptable to the municipality;
- b) sufficient proof of income of the owner and his/her spouse;
- c) an affidavit from the owner;
- d) if the owner is a disabled person proof of a disability pension payable by the state must be supplied
- e) i) performs welfare, charitable and humanitarian work

- ii) cultural work;
 - iii) amateur sport and social activities;
 - iv) protect or maintain collections or buildings of historical or cultural interest, including art galleries, archives and libraries;
 - v) conservation; environment and animal welfare;
 - vi) education and development;
 - vii) health care;
 - viii) agricultural (Experimental farms);
 - ix) municipal property and usage where the council is engaged in land sales transactions which take place after the financial year has started;
 - x) where the municipality register a road reserve or servitude on a privately owned property a pro-rata rebate equal to the value of the reserve or servitude will be given to the owner;
 - xi) state hospitals, clinics and institutions for mentally ill persons, which are notperformed for gain.
- f) if the owner has retired at an earlier stage for medical reasons proof thereof must be submitted.
- g) Owners who are temporarily without income due to economic/labour circumstances or for reasons beyond their control
- h) Owners of rateable property registered in the name of institutions or organisations, which in the opinion of the council,

All applications must reach the municipality before the end of May preceding the start of the new municipal financial year for which relief is sought.

The municipality retains the right to refuse rebates if the details supplied in the application form are incomplete, incorrect or false.

Ammend par 14.2

Replace all references to "October of the preceding year" with "May of the financial year"

AMMENDMENDS TO PROPERTY RATES BY-LAW

The following ammendmends to the by-laws are also recommended. These are deemed necessary to correspond to the policies of council.

Ammend par 11

- (2)(iv)** These applications must reach the municipality before **a date as determine by Council** preceding the start of the new municipal financial year for which relief is sought.
- (2)(c)** These applications must reach the municipality before **a date as determine by Council** preceding the start of the new municipal financial year for which relief is sought.
- (2)(d)** These applications must reach the municipality before **a date as determine by Council** preceding the start of the new municipal financial year for which relief is sought.

Ammend par 17 to:

Ratepayers may, by special written arrangements with the council, choose to pay rates annually in one instalment on or before **the last working day of** September, normally the rates will be payable in twelve equal instalments **on a due date as determine by Council.**

Interest on arrears rates, whether payable on or before **a date as determine by Council** or in equal monthly instalments, will be charged at 1% above the prime interest rate for any late payments received

WYSIGINGS AAN VERKRYGINGSBELEID

Verander paragraaf 8 na

Die toekenning van die 10 en 20 punte wat in terme van artikel 2(b)(i)(ii) van Wet 5 van 2000, te delegeer aan die Munisipale Bestuurder
