



BERGRIVIER MUNICIPALITY

TENDER 8/3/1-2011: GROUP LIFE INSURANCE SCHEME

Tenders are hereby invited from accredited brokers to underwrite Council's group life insurance scheme for a period of three years from 1 July 2011 – 30 June 2014.

Council's Preferential Procurement Policy is applicable to the abovementioned tender. To qualify for preference points, the policy's 80/20 form must be completed.

Tenders must be valid and binding for sixty (60) days after closing date.

Minimum specifications and all relevant documents are available from Ms M van Zyl during normal office hours at Tell **(022) 913 1126**.

Tenders in sealed envelopes clearly marked "**TENDER 8/3/1-2011: GROUP LIFE INSURANCE**", must be deposited in the tender box at the Municipal Offices, 13 Church Street, Piketberg, to reach the Municipal Manager before 12:00 on **FRIDAY 1 APRIL 2011** when tenders will be opened in the committee room.

Late, incomplete tenders or tenders sent by telegraph, telephone, telex, facsimile or email will not be considered. Council is not bound to accept the lowest or any tender. Proof of submission of a tender will not be acknowledged as proof of receipt. The Municipality reserves the right to accept the tender in whole or part thereof.

Enquiries may be directed to Ms A Delport at tel. (022) 913 1126 during office hours.

EC LIEBENBERG
MUNICIPAL MANAGER

MUNICIPAL OFFICES
P O BOX 60
PIKETBERG
7320
MN 7/2011

TENDER SPECIFICATIONS: TENDER 8/3/1-2011

Tenders must be submitted on the following basis:

1. A brief description of the broker and his services.
2. Compulsory death and disability coverage of 2.5 times annual salary. Only tenders with an average unit tariff will be considered.
3. Additional voluntary death and/or disability coverage of up to 2.5 times annual salary. Only tenders with an average unit tariff will be considered.
4. Voluntary spouse insurance of 2 times annual salary.
5. Normal age of retirement 65 years for all members.
6. Disability coverage quote must only include instalment disability.
7. Underwriting conditions of compulsory and voluntary coverage must at least include the following:
 - (a) Pre-existing disease clause;
 - (b) Maximum benefit when disabled;
 - (c) Definitions of disability;
 - (d) Proof free limit;
 - (e) Exemptions: death, disability and spouse;
 - (f) Decrease in disability benefits;
 - (g) Conversion price;
 - (h) Medical requirements for increase in voluntary coverage; and
 - (i) Maximum benefit for spouse insurance.
8. Proof of accreditation must accompany the tender.
9. An original and valid tax clearance must be included with the tender.