



## **BERGRIVIER MUNICIPALITY**

### **QUOTATION: INVESTIGATION INTO CERTAIN LABOUR MATTERS**

Quotations are invited to investigate certain labour matters in the absence of internal capacity within the Directorate Community Services / Municipality with the following duties which can be expanded depending on circumstances:

- Non-compliance of statutory directives
- Poor performance talks
- Written reports and recommendations
- Setting out of possible charges

Costs must be based on –

- Weekly rate
- Daily rate
- Travel costs
- Overnight costs

Quotations in sealed envelopes clearly marked on the outside “**QUOTATION MN 137/2011: INVESTIGATION INTO CERTAIN LABOUR MATTERS**” must be placed in the tender box at the Municipal Offices, 13 Church Street, Piketberg by no later than **12:00 on Tuesday, 29 November 2011** when quotations will be opened in public.

Quotations will be evaluated according to Council’s 80/20 preferential procurement policy. Council is not bound to accept the lowest or any quotation.

Bidders must be registered as a prospective supplier at the Supply Chain department of Bergrivier Municipality.

Prices must include VAT.

An original and valid tax clearance certificate must be included with the quotation.

Late quotations or quotations submitted via telegraph, telephone. Telex, facsimile or email will not be considered.

Quotations must be valid until 30 June 2012.

Municipal Offices  
13 Church Street  
PIKETBERG  
7320  
MN 137/2011

EC LIEBENBERG  
MUNICIPAL MANAGER

