

POINT UNDER REVIEW	PAGE	QUESTION	STRATEGIC RESPONSES	MANAGEMENT & OVERSIGHT COMMITTEE - REMEDIAL ACTION	"CHAMPION"	RISK LEVEL (HIGH, MEDIUM, LOW)
OVERVIEW OF MUNICIPALITY:						
Area of Jurisdiction	8	Why does all towns not reflect in wards 2 and 7?	None	Amend the table with the information lacking	SM	Low
Governance Structure	11-13	Why are the photo's distorted?	The photo's were not taken with the same camera and not all photo's are in jpeg form	New photo's of 300dpi jpeg quality need to be taken	SM	Low
DEPARTMENT - MUNICIPAL MANAGER:						
Strategic goals - Eliminate social exclusion	16	What does this mean?	This strategic goal has to do with the integration of human settlements - In other words, in future spatial development planning should be aimed at integrating communities and not enforce the legacy of the past	Strategic goals should be more specific and the responsibility of the municipality in terms of unfunded mandates should be addressed more specifically.	SM	High
December Christmas lights	17	Why are bussinesses not properly consulted when events like the Christmas Light Festival is organised and why is the event so badly organised?	There is no budget for the Christmas Light festival for the next financial year. Lack of human capacity to manage the event. National Treasury Guidelines states that no budgeting should be done for social projects.	The event could still be done, but Private Sector should sponsor and parhaps champion the event and the municipality should render administrative support services.	MM	Low
LED Strategy	19	Does Council have a plan to address the constraints to effectively implement LED?	Gaps in terms of statistics versus the implementation of catalytic projects have been addressed by a meeting with relevant stakeholders. Destination marketing for the Bergrivier area will be the core theme in the implementing phase of LED	Council should invest in local festivals. Communities should be enabled to access government services like Red Door. Benchmarking in terms of success stories between Red Door and the West Coast Bussiness Development Centre should be done and a relevant proposal should be tabled to Council	SM	High
Internal Audit	19	May Council share an Audit Committee with the District?	Yes, according to the relevant legislation this is compliant.	The appointment of an Intern in the Internal Audit unit should be reflected on the organogram.	Internal Auditor	Medium
Environmental Congress - Finland	24-26	What has transpired from this congress and what has the return on investment been?	An Agri-Village as well as outdoor classrooms are planned in Porterville . Council did not spend money on the points prioritised flowing from this congress as basic service delivery is the core bussiness of the municipality.	At least one park should be upgraded and a costing exercise should be conducted by the staff members who attended the congress. Implementation of the design and costing of at least one park to be done in the next year. The remainder of the priorities should be implemented when funding is available.	MM and Area Managers	Low
Customer Care	54-56	Why did the farms not form part of the sampling process? Is there a dedicated official who will drive this initiative?		Statistics should be obtained from the consultants. The cost of this survey should be availed. CDW's should conduct survey's on an annual basis.	MM and SM	Low
Performance contracts		Why has there been irregularities regarding the appointment of section 57 appointees? The report speaks about six 57 appointees, whilst council only appointed five. Does the MM have the power to appoint a section 57 official.	Further investigation is needed	MM to clarify this matter - The current Strategic Manager has been appointed as a section 56 while the previous Strategic Manager was appointed as section 57 by the MM	MM	High

Evaluation of MM's Performance	88	Why are all councillors not involved in the evaluation of the MM as per SDBIP key performance areas?		It is stated that the Mayor and Council evaluates the performance of the MM - This is contradictory, as the coalition do the evaluation in Bergrievier's case. Evaluation should take place according to relevant policy.		High
DIRECTORATE TECHNICAL SERVICES:						
Service Delivery		Bergrievier is 1 of 58 municipalities of 243 in the country that obtained this rating in a particular service delivery category. Can we sustain this progress?	Pull out all the stops to stay on top of the category and in that way move up the ladder in terms of the other categories	Excellent success story that should be shared with the public in the Newsletter. Other ways of making a notice about it should be considered.	MM	High
Supplementary water scheme	27	Can this project be rolled out to other wards?	Dependent on funding	Management should try and secure funding and prioritize.	CFO	High
Sanitation, solid waste, water, electricity, etc challenges	30	Why are these challenges repetitive? How does this get addressed in the IDP? Is there project management in terms of these challenges?	We use the MTREF as a tool to address critical challenges	A one pager that encapsulates all Capex Challenges should be included in the IDP	Director Technical Services	High
Replacement of fleet	33	A Digger Loader has been replaced - Where is it? How does the Asset register address these issues?		No re-utilization of fleet should be allowed. Replaced fleet should not be in the storage room. Immediate update of the Asset Register is required. The Asset Register should be addressed in the Annual Report next year. This is a critical concern.	Director Technical Services & CFO	High
Swimming pool Porterville	35	Why has the cost for the project been so high?	The project did not commence at the identified timeframe. Escalation of labour and material costs increased the cost of the project. The funding for the project has been availed by the District Municipality	Further investigation on this matter needed. A report should be requested from the District Municipality in terms of this project management process.	Director Technical Services	Medium
Material losses	P46 AFS	Why has there been such a lot of material losses?	This is due to pipe leakages, boreholes etc. Improvement is expected next year.	Plan to be drawn up to forces staff to be more pro-active rather than re-active, eg regular inspections, etc.	Director Technical Services	High
DIRECTORATE COMMUNITY SERVICES:						
Housing	37	Who is responsible for this function? Why is it a main strategic priority for the municipality if it is a provincial function? Why, if there is a budget why has there been no progress?	Housing is a provincial function. Local government is the implementing agent. The municipality is responsible for the infrastructure and province for the top structure.	Role clarification to the communities should be done in order to manage expectations form communities. Housing backlogs should be addressed or progress reports on these backlogs should be compiled and made available. Constant follow up and escalations to the Executive of province should assist to a large extent.	Director and Housing Manager	Medium
Houses - Uitvlugt	38	What is the delay in implementing this project?	Houses at Uitvlugt should form part of the planned Porterville housing project in order to fast track this process. The availability and purchase of land as well as water is a constraint.	Matter will have to be project-managed with tight deadlines to ensure real progress.	Director and Housing Manager	High
Wendy houses	41	Communities received communiques in respect of the abolishment of these structures on there erven - What is the way forward?	Communities will have to be educated and reasonable time will be allowed to respond	Building requirements should be communicated via the municipal newsletter		Low

Parks	39	Why do we budget such huge amounts for parks when it is not used by children but has become a territory for social ills to take place?	We need to create space for parks and we need to police parks and make it safe for children to play.	Schools should be approached to use the parks. The management of maintenance of these parks should be stepped up.	Director Community Services	Low
Public safety : Fire Station	42	What are we doing in terms of addressing disaster management?	A Fire Station for Velddrif in the medium term should be seriously considered. The purchase of more fire trucks should be considered.	Inclusion of this in IDP	Director Community Services	
Lotto transfers	36	Why are there delays in terms of pay-outs from the lotto?	There is a constraint from the NLTO's side in terms of their pay-out system.	Proof of expenditure from the municipality's side should be submitted to the NLTO in order to obtain the rest of the funds.		
DIRECTORATE ADMINISTRATIVE SERVICES:						
LED contract appointment	16	Why is the position not filled?	It is difficult to find expertise for six month contracts.	Pre-requisites for critical posts should be clearly identified. Head-hunting should be considered.	MM/HR	Medium
Applications - development proposals - unauthorised structures (Church Street Porterville)	44	Why does certain rules apply for certain applications?	A rezoning application has been submitted. The approval or non-approval of the application will determine what happens to the structure.	Communicate regarding application processes should be served.	Town Planner	Low
Number of development proposals	44	The number of proposals submitted is a concern	Not all development proposals has been approved. The report on services is the actual constraint on this process. Complaints are lodged against applications and the parties applying do not respond to the lodged complaints timeously and this delay the processing of applications on the municipalities side. Notice has been served that should response not take place within 30 days, the municipality proceeds to process the application in anyway.	Water is a constraint in some areas and therefore a moratorium should be placed on development and the same rule should apply to all in that particular area.	Town Planner	High
Micro Structure - Organogram	47	Why has the structure not been implemented?	This process has been going on for the last 3 years and the approval of the micro structure is earmarked for 30 June 2010	Micro management is necessary to make sure that dead-lines are adhered to.		
DIRECTORATE FINANCIAL SERVICES:						
Tenders and appointment of consultants	27	Why are certain tender documents compiled in a way that exclude local businesses to be able to submit, compete or obtain tenders?	Tender processes should take place according to the Supply Chain Management Policy	Training should be provided to historically disadvantaged people as well as to emerging businesses on how to qualify for the tender process as well as how to fill in forms and what they should be registered for etc. This can be done via Red Door and other government Departments - It has been done in 2005, therefore a refresher course is required.	CFO & SCM Official	
Long term loan to Sport Club	P42 AFS	Why the loans to Sport clubs?	A Council decision made provision for loans to be granted to Sport clubs. The Sport Club does not pay the loan back for a long period. Tyransactions are processed in the books that reflect a payment.	Recommending that the loan be written off and that no further loans of this nature be granted.	CFO	High
Procurement processes	P46 AFS Point 40.7	Why were there non-compliance with Chapter 14 of the MFMA?	The procurement process has not been followed accurately, with specific reference to Sport Council. Deviations were not reported, transactins authorised without deviation reports being submitted.	Procedural inconsistency should not happen - The SCM policy should be effectively implemented.	CFO& SCM Manager	High

