

BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

VISIE:

Bergrivier: 'n
vooruitstrewende
gemeenskap waar almal wil
leef, werk, leer en speel op
'n menswaardige manier.

VISION:

Bergrivier: a prosperous
community where all want to
live, work, learn and play in
a dignified manner.



KERN WAARDES / CORE VALUES

We are all part of Bergrivier
Municipality.
We render good services to ensure
dignified living to all.
We are unashamedly pro-poor.
We believe in close innovative
partnerships.
We believe in social and economic
development of our area.
We care about our work and our
colleagues.
We are disciplined.
We believe in ethical behaviour.
We believe in good relationships.
We serve with pride.

**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU
OP DINSDAG 25 FEBRUARIE 2025 OM 09:00 IN DIE RAADSAAL, MUNISIPALE KANTORE,
PIKETBERG**

TEENWOORDIG:

LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE

Rdh. RM van Rooy	[DA]	: Uitvoerende Burgemeester
Rdh. MA Wessels	[DA]	: Uitvoerende Onderburgemeester
Rdh. A de Vries	[DA]	: Lid van Burgemeesterskomitee
Rdh. J Daniels	[DA]	: Lid van Burgemeesterskomitee

ANDER RAADSLEDE

Rdh. R Swarts	[DA]	: Speaker (<i>Ex-officio</i>)
Rdh. AJ du Plooy	[DA]	: Voorsitter van MPAC
Rdl. JJ Moolman	[DA]	: Voorsitter van die Korporatiewe Dienste Komitee (Artikel 79)

AMPTENARE

Adv. H Linde	:	Munisipale Bestuurder
Mnr. JWA Kotzee	:	Direkteur Korporatiewe Dienste
Mnr. PW Erasmus	:	Direkteur Finansiële Dienste
Mnr. D van Turha	:	Direkteur Tegniëse Dienste
Mnr. DA Josephus	:	Direkteur Gemeenskapsdienste
Mev. A van Sittert	:	Bestuurder: Strategiese Dienste
Mev. N Bothma	:	Bestuurder: Uitgawes en Voorsieningskanaalbestuur
Mnr. D Carolissen	:	Bestuurder: Gemeenskapsfasiliteite
Mnr. J Mfutwana	:	Hoof: Strategiese Dienste
Mnr. M Mseleni	:	Interne Ouditeur
Mev. RC Gerber	:	Klerk: Komitee Dienste



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

AKSIE

BKN028/02/2025

OPENING EN VERWELKOMING

Die Voorsitter verwelkom almal teenwoordig by die vergadering, waarna Raadslid Moolman die vergadering open met gebed.

BKN029/02/2025

AANSOEKE OM VERLOF TOT AFWESIGHEID

3/3/1/4

Geen

BKN030/02/2025

VERKLARING VAN BELANGE INGEVOLGE SKEDULES 7 & 2 (GEDRAGSKODE VIR RAADSLEDE EN AMPTENARE)

3/3/1/6

Die Raadslede en Amptenare verklaar individueel dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

BKN031/02/2025

BEKRAGTIGING VAN DIE NOTULES VAN DIE VORIGE VERGADERINGS: DINSDAG 21 JANUARIE 2025 EN DINSDAG 11 FEBRUARIE 2025

3/3/2/2

Die Voorsitter lei die item in.

BESLUIT

Dat die notules van die vorige vergaderings soos gehou op Dinsdag 21 Januarie 2025 en Dinsdag 11 Februarie 2025 bekragtig word.

**(RC GERBER)
KLERK: KOMITEES**

BKN032/02/2025

IMPLEMENTERINGSVERSLAE VIR UITVOERENDE BURGEMEESTERSKOMITEE BESLUIT: TERUGVOERING VANAF MUNISIPALE BESTUURDER EN DIREKSIE RAKENDE DIE BESLUIT GENEEM TYDENS DIE VORIGE UITVOERENDE BURGEMEESTERSKOMITEEVERGADERING: DINSDAG 21 JANUARIE 2025 EN DINSDAG 11 FEBRUARIE 2025

3/3/2/2

Die Voorsitter lei die item in.

BESLUIT

Dat kennis geneem word van die Implementeringsverslae van die vorige vergaderings soos gehou op Dinsdag 21 Januarie 2025 en Dinsdag 11 Februarie 2025.

**(RC GERBER)
KLERK: KOMITEES**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

BKN033/02/2025
SAKE VOORTSPRUITEND UIT VORIGE NOTULES
3/3/2/2

Geen

BKN034/02/2025
KORRUPISIE EN RISIKO'S VIR BERGRIVIER MUNISIPALITEIT
12/2/2/21

Geen

BKN035/02/2025
VERKLARINGS / MEDEDELINGS DEUR DIE VOORSITTER, SPEAKER EN MUNISIPALE BESTUURDER
3/3/1/6

Die Uitvoerende Burgemeester doen die volgende mededeling:

- Dat Raadsheer De Vries verjaar en word hy geluk en seënwense toegewens met sy verjaarsdag.

Die Munisipale Bestuurder doen die volgende mededeling:

- Sy wens Raadsheer De Vries namens die administrasie geluk en seënwense met sy verjaarsdag.

BKN036/02/2025
ONDERHOUDE MET AFVAARDIGINGS
3/3/1/5

Geen

BKN037/02/2025
MOSIES / VRAE
3/3/1/1; 3/3/1/2

Geen

BKN038/02/2025
PROCUREMENT PLAN, KAPITAALSPANDERING, SDBIP EN BEDRYFSBEGROTING
5/1/1

(Die verslag word ter tafel gelê soos voorheen elektronies apart versprei)

Die Voorsitter lei die item in.

KENNIS GENEEM

BKN039/02/2025
DRINGENDE SAKE VANAF DIE UITVOERENDE BURGEMEESTER EN MUNISIPALE BESTUURDER
9/1/2

Geen



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

BKN040/02/2025

PERFORMANCE, RISK AND AUDIT COMMITTEE: EXTENSION OF TERM FOR MR. D SMITH
12/2/21

The Chairperson introduces the item, whereafter the Municipal Manager presented the report and recommendations to the Committee.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That Council notes that Mr. Smith's first term as a member of the Performance, Risk and Audit Committee is coming to an end on 31 March 2025; and
2. That Mr. Smith be appointed for a second term of three (3) years as a member of Bergrivier Municipality's Performance, Risk and Audit Committee with effect from 01 April 2025 until 31 March 2028.

INTERNAL AUDITOR

BKN041/02/2025

PROGRAMME OF VISIT OF LEARNERS FROM HEIST-OP-DEN-BERG TO BERGRIVIER MUNICIPALITY: 02 APRIL 2025 TO 13 APRIL 2025, INCLUDING A VISIT FROM POLITICAL DELEGATION (2 SENIOR COUNCILLORS) AND MUNICIPAL MANAGER FROM HEIST-OP-DEN-BERG FROM 30 MARCH 2025 TO 04 APRIL 2025
11/2/16

Die Voorsitter lei die item in, waarna die Munisipale Bestuurder die program aan die Komitee voorhou.

Raadsheer Daniels gee addisionele inligting rakende die aansoekproses.

Die Munisipale Bestuurder bedank Raadsheer Daniels en die Administratiewe Beampte: Strategiese Dienste vir hul betrokkenheid en toewyding.

Die Voorsitter bedank Raadsheer Daniels, die Munisipale Bestuurder en die Administratiewe Beampte: Strategiese Dienste vir hul harde werk agter die skerms.

RESOLVED

That the Executive Mayoral Committee:

1. Takes note of the programme;
2. Approves the political delegation programme (within the already approved budget in the Office of the Municipal Manager and Executive Mayor); and
3. Takes note of the approved budget.

**MANAGER: STRATEGIC
SERVICES**

BKN042/02/2025

EUNOMIA COMPLIANCE REPORT: FEBRUARY 2025
12/2/21

Die Voorsitter lei die item in.

RESOLVED

That the Executive Mayoral Committee takes note of the report.



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

BKN043/02/2025

INSURANCE CLAIMS AND INCIDENTS: JANUARY 2025

12/2/21

Die Voorsitter lei die item in.

RESOLVED

That the Executive Mayoral Committee takes note of the report.

BKN044/02/2025

REGISTER OF IRREGULARITIES: JANUARY 2025

12/2/21

Die Voorsitter lei die item in.

RESOLVED

That the Executive Mayoral Committee takes note of the report.

BKN045/02/2025

**MANDATE: COLLECTIVE AGREEMENT ON CONDITIONS OF SERVICE FOR THE WESTERN CAPE
DIVISION OF THE SALGBC**

4/9/1

The Chairperson introduced the item, whereafter the Director Corporate Services presented the proposed amendments to the Collective Agreement to the Committee.

Various inputs and comments were provided by the Committee members, with specific reference to leave that is declined and/or cannot be taken due to operational requirements.

RESOLVED

1. That the Executive Mayoral Committee supports the following proposed amendments to the Collective Agreement:

a) *Clause 11.3*

"In the event that an employee retires at the age of 65 and does not meet the long service threshold depicted in par 11.1, a pro rata long service benefit will be applicable. This will only apply from 20 years long service and onwards.

To demonstrate:

- *Employee has 33 years' service at retirement date.*
- *The employee should then receive 3/5 of 25 working days. i.e., 21 working days pro rata long service at his retirement date."*

b) *Clause 12.6*

"Employees above the threshold who receive time off in lieu of overtime worked subject to Section 12.4 and who cannot take time off within 12 months of accrual of such time due to operational requirements, shall be afforded the opportunity to encash such leave at the rate of accrual. The operational requirements must be confirmed in writing by the delegated authority which should include an application to take leave and refusal."

**MANAGER: HUMAN
RESOURCE SERVICES**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

2. That evidence be required in instances where leave was declined and/or could not be taken due to operational requirements.

BKN046/02/2025

**AFSKRYF VAN UITSTAANDE DEBITEURE REKENINGE OUERS AS 390 DAE
5/15/2**

The Chairperson introduced the item, whereafter Alderman Daniels presented the report and recommendations to the Committee.

Various inputs and comments were made by the Committee members regarding how to communicate with the public regarding remaining debt less than 390 days.

The Director Financial Services mentioned that the communication with the public will occur during March 2025 and the implementation of the amended Credit Control and Debt Collection Policy will commence from 01 April 2025.

On enquiry from Alderman Wessels regarding whether the debt of the Moravian Church is being considered for write-off, the Municipal Manager emphasised that the debt of the Moravian Church should not yet be considered for write-off due to pending litigation and settlement discussions.

The Director Financial Services mentioned that the finance department will begin with write-offs as soon as the Council has approved the write-offs, so that when accounts are levied in the first week of March 2025, the write-offs are already taken into account.

AANBEVELING: VIR GOEDKEURING DEUR DIE RAAD

Dat die uitstaande bedrag van R62,622,166.00 op debiteure rekeninge ouer as 390 dae (soos op 14 Februarie 2025), uitgesluit Besigheidsrekeninge, Staatsinstansies en onbeboude eiendomme, wat nog beskikbaarheidsheffings betaal, afgeskryf word.

BKN047/02/2025

**THIRD ADJUSTMENT BUDGET 2024/2025
5/1/2**

The Chairperson introduced the item, whereafter Alderman Daniels briefly presented the adjustments to the Committee.

The Director Technical Services provided additional information regarding the Water Treatment Works upgrade project, which is coming to conclusion at the end of February 2025. He mentioned that savings will be realised on the project.

The Director Technical Services furthermore highlighted several administrative challenges and delays getting the project ready for the adjustment budget, namely that payment was made from own funding instead of MIG funding, so in order to release own funding a journal had to be done, which was completed on Tuesday 18 February 2025. The final figures for the final certificates for both the consultant and the contractor were received on Thursday 20 February 2025. The administrative work was resolved on Friday 21 February 2025.

The Director Technical Services mentioned his request to have the funds from the savings on the Water Treatment Works upgrade project allocated to Eendekuil Water Treatment Works upgrade and Velddrif Booster Pump Station.

**DIREKTEUR
FINANSIËLE DIENSTE**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

- a. That the mid-year (third) annual adjustments budget of Bergrivier Municipality for the financial year 2024/2025, be approved:
 - i. Table B2: Adjustments Budget Financial Performance (expenditure by standard classification);
 - ii. Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote);
 - iii. Table B4: Adjustments Budget Financial Performance (revenue by source);
 - iv. Table B5: Adjustments Budget Capital Expenditure for both multi-year and single year by vote, standard classification and funding;
 - v. Table B6: Budgeted Financial Position;
 - vi. Table B7: Budgeted Cash Flow;
 - vii. Table B8: Cash backed reserves/Accumulated surplus reconciliation;
 - viii. Table B9: Asset Management;
 - ix. Table B10: Basic service delivery measurement;
 - x. Supporting Tables SB1 – SB 20; and
- b. That the adjustments budget be submitted to the relevant organs of state and in the format as required by law.

**DIRECTOR FINANCIAL
SERVICES**

BKN048/02/2025

**APPROVAL OF AMENDMENTS TO THE BERGRIVIER HOUSING ALLOCATION POLICY
17/5/B**

The Chairperson introduced the item, whereafter Alderman Wessels presented the report and recommendations to the Committee.

Various inputs and comments were provided by Committee members.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the amendments to the approved Bergrivier Housing Allocation Policy described herein, and reflected on the attached "Annexure A" be approved;
2. That the required period residence in the catchment area of the municipality be reduced from ten years to eight years for beneficiaries in the age cohort 60 years and older; and
3. That the required period of registration on the housing database of five years be reduced to three years.

**DIRECTOR COMMUNITY
SERVICES**

BKN049/02/2025

**MINUTES OF THE RISK MANAGEMENT COMMITTEE TO BE NOTED
3/3/2/2**

Geen



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
SE VERGADERING GEHOU OP DINSDAG 25 FEBRUARIE 2025 OM 09:00
IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

BKN050/02/2025

MINUTES OF THE PERFORMANCE, RISK AND AUDIT COMMITTEE TO BE NOTED

3/3/2/2

Geen

BKN051/02/2025

NOTULES VAN DIE BODTOEKENNINGSKOMITEE VIR KENNISNAME

8/1/1

Geen

BKN052/02/2025

WYKSKOMITEES: KENNISNAME / BESPREKING VAN VERSLAE EN NOTULES

3/2/1/3

Geen

BKN053/02/2025

**IN-KOMITEE: AANBEVELINGS EN VERSLAE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE
VOORGELÊ VIR OORWEGING / KENNISNAME DEUR DIE RAAD**

Geen

BKN054/02/2025

**IN-KOMITEE: BESLUIT VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE INGEVOLGE
GEDELEGEERDE BEVOEGDHEID EN ITEMS WAARVAN KENNIS GENEEM IS**

Geen

DIE VERGADERING VERDAAG OM 10:30



*HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE*

**VOORSITTER
(UITVOERENDE BURGEMEESTER)**

DATUM
